

**BEAC/ARTICULATION
ABT/OA Onsite & Online Coordinators' Meeting**

MINUTES

**Location: Okanagan College, Rm E4024
1000 KLO Road, Kelowna, BC V1Z 3R2**

Meeting Date: May 2, 2018

Attendance

Committee Member Name	Institution Name
Alison Starr	Northern Lights College
Brenda Ridgeley-Ketchell	Okanagan College
Esther Storvold	Selkirk College
Louise Larocque	College of New Caledonia
Patricia Gaudreault (teleconference)	Camosun College
Richelle Gardiner-Hynds	North Island College
Sheena Svitch	College of the Rockies
Terri Barber	Vancouver Island University
Wanda Story	Thompson Rivers University
Beverly Currie-McLean	Nicola Valley Institute of Technology
Claudia Jamieson	Douglas College
Phillip Mullin	Yukon College

Guest Name	Institution/Agency
Terrie McAloney (teleconference)	BCCampus

Chair: Louise Larocque, College of New Caledonia

Recorder: Brenda Ridgeley-Ketchell – Okanagan College

Guest Speaker: Meg Stainsby - Director, BCCAT Update

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1. Meeting Called to Order at 9:03 am.

1.1. Attendance:

Above

1.2. Regrets:

1.3. Round-table Introduction Reports

Alison Starr – NLC – face to face office programs in three campuses and a 4th coming on and online fully next year.

Esther Storvold – SC – working with three other institutions in the new “cooperative” arrangement.

Claudia Jamieson - DC – As of the end of June nothing in ABT will be online for Douglas and will only have face to face.

Sheena Svitch – COTR – all programming online with a physical computer lab onsite that students can use if they wish – have four instructors teaching online ABT.

Terri Barber - VIU – no online as of June – only face to face.

Richelle Gardiner-Hynds - NI – currently have four campuses – Port Hardy, Campbell River, Port Alberni, and Comox Valley – have programs fully online and working in “cooperative with CNC, OC, and Selkirk.

Terrie McAloney - BC Campus – her contract is for 20 hours per month but we all know she works way more hours to support the ABT Collaborative initiative. She will report later in agenda. Happy Birthday Terri!

Phillip Mullin – YC – developing online version of ABT program now – In the Fall the online program will run synchronous with in class dates – four courses will be blended. Phillip will be leaving Yukon to study for his CPA in Kelowna.

Louise Larocque – CNC - face to face is being temporarily suspended except for Prince George – CNC is part of new “cooperative”.

Beverly Currie-McLean - NVIT – Her fifth year as Department Head for ABT. Created an executive diploma with grads finishing now. Face to face only.

Wanda Storey - TRU – No online programming as of the end June – TRU continue face to face in Kamloops. TRU has 25 or 30 students that will need a few courses to finish their certificates online.

Patricia Gaudreault – CC –online programming minimal and was out of ABT Collaborative for quite a while. OADM almost entirely online now. LOA and MOA not online but moving towards getting online. Numbers are good and have continual intake.

Brenda Ridgeley-Ketchell – have continued to take on new online students. Currently offer all five certificates online and in class. In the process of migrating D2L data over to Moodle. Need to find instructors to teach MAA and LAA and possibly backfill Brenda's workload to teach OAC, ABC, and ADAC.

NWCC will have no ABT program at all. On July 1 they change their name to Coast Mountain College with a focus in international education.

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2. Agenda & Minutes

2.1. Approval of Agenda

Motion: to adopt the Agenda with changes to date and remove online coordinators and put ABT coordinators

Moved: Terri Barber

Seconded: Richelle Gardiner-Hynds

Carried: Yes

2.2. Approval of the minutes of May 2, 2017 Meeting

Motion: to accept the Minutes as presented

Moved: Terri Barber

Seconded: Wanda Story

Carried: Yes

3. Old Business: none

4. New Business

4.1. Final ABT Collaborative information/discussion: – T. McAloney

- All ABT course Masters have been exported into the format for uploading into other LMSs. They are all available until June 29, by sending an email to terrie@bccampus.ca. After July 1 they are available at <https://solr.bccampus.ca/>
- No Desire2Learn courses will be available after July 3.
- All courses must be graded and entered into abt.onlinecollaborative.ca before June 29.
- All faculty should download a copy of the grades in their courses by June 29.
- Faculty may want to export a copy of their courses and retain on their hard drives (these do not include grades or discussions.)
- Faculty may want to download discussions, news, etc., and other resources for future classes.
- Suggest coordinators obtain a copy of the grade sheet breakdowns for all your students from faculty for grade appeals.
- FTE reports for April – June 2018 will be submitted to Registrar and AVED on July 4. Please make sure all changes have been made. I will send out a draft the week before.

4.2. Cooperative Report – R. Gardiner-Hynds

Okanagan College, College of New Caledonia, North Island College, Selkirk College are the colleges that signed a Memorandum of Understanding for a new cooperative. Basically it means that all four institutions will offer their own ABT programming with the option of our students moving from institution to institution to pick up courses without admission fees. Students will be requesting transfer credits from their visiting college to use in their home

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certificate. The Colleges will coordinate and provide schedules to each other but there will be no assurances that there will be seats available. A minimum of 50% of the courses must be taken at the home institution to ensure they meet residency. Processes and procedures are still being fine-tuned in terms of registration and admission. Coordinators will have to communicate with each other regarding open seats and transfer credit.

4.3. BCCAT Business

- **Transfer Guide** – Since the ABT Collaborative will cease to exist as of June 30, we will form an articulation committee instead of a coordinator's group. Two remaining members of the original articulation subcommittee are Alison and Louise. We will form a new Working Committee for Articulation consisting of Alison, Sheena, Louise, Patricia - Legal, Esther – Medical with Alison will act as Chair. Term is a minimum of 2 years.
- **Discussion on ABT articulation structure in the future – possible elections** - The Articulation chair will send the existing 2015/16 grid and working templates to all institutions. Each institution is to review the grid and forward any changes to Alison. The Working Committee will have meet at the end of June and the grid will be approved in November at the next Articulation/Coordinators Meeting

- **Meg Stainsby, Director of Transfer and Articulation BCCAT**

Current projects in BCCAT: Inter-disciplinary Course and Program Transfer, Indigenous Education Pathways Report.

Proposals: Call for expression of interest for trades to academics and academics to trades pathways and environmental scan for English proficiency standards.

Last project is updating of the survey of movers – qualitative study of what it's like for students to go from institution to institution.

There is a possibility to get funding to support updating our articulation grid due to the elimination of BC Campus. Alison to coordinate with Meg.

4.4. Other Elections – We still need a chair of the coordinators group. Richelle Gardiner-Hynds will be the new provincial chair.

5. Adjournment

Meeting adjourned at: 12:16 p.m.

Moved: Brenda Ridgeley-Ketchell Seconded: Esther Storvold Carried: Yes

Minute Taker Contact:

Brenda Ridgeley-Ketchell – Okanagan College – bridgeley@okanagan.bc.ca