

DRAFT MINUTES - ABE ARTICULATION STEERING COMMITTEE

Annual Meeting April 27 & 28, 2018

VANCOUVER COMMUNITY COLLEGE

VANCOUVER, BC

THURSDAY, APRIL 27

8:30 – 9:00	Meet and greet
9:00 – 9:10	Welcome
9:10 – 9:20	Note taker – Denise Regina
9:20 – 9:30	Agenda approved m/s/c 2017 Minutes approved with changes: pg 1 should say “Minutes from Agenda” m/s/c

9:30 – 9:45	Round Table Introductions – <ul style="list-style-type: none"> • Don Bentley-Capilano • Colin Gilker-Cap/Chair ABEASC • Mardi Joyce-Douglas • Tanya Boboricken-KPU • Dan Chetner-OC • Janet Sinclair-VIU • Mary Shier-COTR • Stella Webster-NWCC • Ruth Erskine-BCCAT 	<ul style="list-style-type: none"> • Dennis Contois-Native Education Centre • Sue Brigden-SLP/UFV • Greg St Hilaire-UFV • Anna Wauthy-UFV • Nadine Simpson-NIC • Diane Gilliland-Camosun • Costa Karavas-VCC • Robert Ferro-Yukon • Allison Alder-Selkirk
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9:45 – 10:00	Chair’s Report Colin and Allison <ol style="list-style-type: none"> 1. To bring to Deans & Directors: <ul style="list-style-type: none"> • reminder for Fall & Spring meetings: suggestion: Rotating Schedule, so we spend less valuable time negotiating times and places • there is a schedule of what institutions have hosted in the past 2. In the interest of clarity in respect to adding/deleting courses from the grid, Chairs reviewed the process for removing courses from the grid and directed committee members to the Articulation Policy and Procedures Manual (the reference manual for working group chairs and articulation committee members). How it works for articulation: <ul style="list-style-type: none"> • if a course is scheduled for removal and no one from the institution represents the course to the working group either in person or remotely, a notice goes to the institution • the institution has one more year to represent the course to committee in person or remotely • it is the responsibility of working groups to make recommendations about course removal to Steering • Steering takes reminders and recommendations to DDDE
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	<ol style="list-style-type: none"> 3. Jan Unwin – “Know, Do, Understand” powerpoint is posted on the ABEASC website; Jan presents the Ministry’s goals for the “new” K-12 curriculum Online Learning@Kwantlen 4. Changes to transfer grid go to Stefan Zabek <ul style="list-style-type: none"> • Chairs represent changes as recommendations at the next Steering Committee Meeting • working committees send changes with their summary reports • Stefan works with the Ministry to update changes in the Transfer Guide. 5. Allison noted the positive outlook for articulation. We’ve received positive feedback from the Ministry and Deans. There is a renewed emphasis on articulation reinforcing that what we do is important for an effective transfer system
10:00 – 10:30	<p>Steering Committee and Working Group Policy manual</p> <ul style="list-style-type: none"> • Allison reviewed the updates and revisions to the ABE Policy and Procedures Manual for 2018 • Steering committee members were tasked with reviewing the manual after the meeting with the view to advising the policy manual review committee (Allison Alder, Robert Ferro, and Mary Shier) on what and how the changes are made • Committee discussed ways to keep a historical record
10:50 – 11:10	Coffee break
11:10 – 11:30	<p>Bryan Dreilich, AEST:EX, BC Ministry of Advanced Education</p> <ul style="list-style-type: none"> • Tuition free change in ABE will require future policy work • Adult Education Policy Framework will require further consultation with presidents, V.P.s, deans, faculty, and indigenous stakeholders [Ministry Adult Education Policy Framework document posted on ABEASC Moodle Site Online Learning@Kwantlen] • Dec/Jan/Feb timeline for new policy framework • Steering apprised Bryan of occurrences in which university transfer courses are included in the ABE articulation transfer guide and are coded at a Post-secondary level • Bryan agreed that such courses should be articulated and coded as ABE courses, and if they are not, they should be removed from the ABE Articulation Grid. • Articulating tuition bearing university transfer courses undermines ABE • Sue Brigden, SLP, will bring the issue to the attention of Deans & Directors • While the Ministry will not set limits on the number of times a student can repeat a course, the Ministry wants institutions to have clearly defined policies on repetition. • Ministry is revisiting a long-term funding model and in time will look at block funding.
11:30 – 12:00	<p>Update from BCCAT - Ruth Erskine, Committee Coordinator</p> <ul style="list-style-type: none"> • Updated Articulation Committee Guide posted on website

	<ul style="list-style-type: none"> • J.A.M. – Keynote Indigenous discussion (4 on panel) can be seen on main website) • Next JAM – downtown West Hastings (Pinnacle Harborfront Hotel) • Transfer Innovations include Adult Education Pathways with ETC document • Ruth will send this to Allison • IEP is the second phase
12:00 – 12:15	<p>Steering Committee and Working Group Policy manual (discussion continued)</p> <ul style="list-style-type: none"> • There was discussion of the Adult Dogwood (AGD). References in the ABE Articulation guide require some clarity (e.g. pg 20 what is meant by “3 courses or higher?”); does it include workplace or experiential credits such as class 1 driver’s training etc • Committee will send Bryan a proposal
12:15 – 1:30	Lunch
1:30 – 2:45	<p>WORKING GROUP REPORTS</p> <p>1. <u>SOCIAL SCIENCE WORKING GROUP</u></p> <p>Motion to receive report m/s/c</p> <ul style="list-style-type: none"> • Revisions to Psychology 12 outcomes accepted Working group moved to approve new outcomes for Biological Basis of Behavior & Mental process; revised outcomes for Social and Cultural Psychology • Need to include level for courses (Fund. Intermed., Adv., etc.) • Courses reviewed and rearticulated: GEO 050 NWCC SOST 60 SELKIRK • Course approved with pending status (return next Fall after EdCo approval): History 050 CNC <p>Motion to accept Social Science working group recommendations m/s/c</p> <p>2. <u>MATH WORKING GROUP</u></p> <p>Motion to receive report m/s/c</p> <ul style="list-style-type: none"> • 21 reps attended • Courses re-articulated: <p>MATH 0301/0302 (NWCC) MATH 084 (UFV) MATH 072/073 (CC) MATH 0550 (TRU) MATH 137 (CC) MATH 053 (NIC) MATH 045 (CNC) MATH 0862/0872 (VCC)</p>

	<p>MATH 0401/0402 (NWCC) MATH 055 (NIC) MATH 052/053 (Selkirk) BMTH 047/048 (Capilano) MATH 0510 (TRU) MATH 084/085 (OC) MATH 050 (Yukon) IALG 011 (OC) MATH 044 (CNC) MATH 082 (COTR)</p> <ul style="list-style-type: none"> • New Courses approved: <p>MATH 055—NIC MATH 0401 and 0402—NWCC MATH 0301 and 0302—NWCC MATH 052 and 053—Selkirk MATH 072 and 073—CC MATH 0510—TRU MATH 137—CC MATH 050—Yukon MATH 045—CNC MATH 082—COTR IALG 011—OC MATH 084 and 085—OC MATH 0862 and 0872—VCC MATH 053 – NIC MATH 0550 – TRU</p> <ul style="list-style-type: none"> • Courses approved with Pending Status: <p>MATH 084 – UFV</p> <ul style="list-style-type: none"> • Discussed how to identify and separate courses from the ABE articulation guide that are credit-based towards a post-secondary credential. University degree credits do not qualify for tuition-free status; therefore, the articulation guide should only include courses that are not for university credit. • Discussed some changes to outcomes (Data Analysis Module), transfer guide, and housekeeping • Discussed process and timeline for pending courses • Discussed process for course removal • Steering discussed and clarified voting parameters: collective voting sufficient for working group minutes (firsters and seconders not necessary); working group minutes go to Ruth Erskine; working group Summary Reports go to Steering; institutional updates do not need to be recorded. <p>Motion to accept Math working group recommendations m/s/c</p>
2:45 – 3:00	Break
3:00 – 4:00	<p>WORKING GROUP REPORTS</p> <p>3. <u>ENGLISH WORKING GROUP</u></p> <p>Motion to receive report m/s/c</p> <ul style="list-style-type: none"> • Courses reviewed: <p>VCC: ENG 0992 Douglas College: ENGU 490 Douglas College:ENGU 390 VIU: ENGL 068 VCC: ENGL 0985</p> <ul style="list-style-type: none"> • Courses approved: <p>VCC: ENG 0992 VIU: ENGL 068</p>

Douglas College: ENGU 490

- **Courses rearticulated:**

Capilano U: BENG 031	College of the Rockies: ENGL 070
Douglas College: ENGU 0355	North Island College: ENG 035
Northern Lights College: ENGL 030	Northwest Community College: ENG 030
Camosun College: ENGL 050	Okanagan College: ENG 070
Selkirk College: ENG 10	University of the Fraser Valley: ENGL 071

- **Courses sent back for revision:**

Douglas College's ENGU 390	VCC ENGL 0750 and ENGL 0752
Vancouver Island University ENGL 037	VCC ENGL 0985

- English has established a seven year schedule for re-articulating courses
- Individual institutions will have their own turn-around time

Motion to accept English working group recommendations m/s/c

4. SCIENCE WORKING GROUP

Motion to receive report m/s/c

- Motions to accept all changes to Physics, Chemistry, and Biology minutes m/s/c
- Motions to accept changes to biology and general science outcomes and revision of general science workbooks
- Recommends that ABE Science working committee present to Deans & Directors of Adult Basic Education the need for all institutions to send a minimum of two reps to the Science Articulation committee meetings as there are four sub-committees that need reps m/s/c
- **Courses Rearticulated and approved:**

General Science

NEC – SC 051 (intermediate)	Selkirk – SCIE 10 (intermediate)
NCC – SCI 030 (intermediate)	NLC - SCI 030 (intermediate)
CNC – SC 045 (advanced)	

Chemistry

Capilano – BCHM 043 and BCHM 044 (advanced)	NVIT – CHEM 060 (provincial)
VCC – CHEM 0983 and CHEM 0993 (provincial)	OC – CHEM 012 (provincial)
Yukon College – CHEM 060 (provincial)	

Physics

UFV – PHYS 093 (provincial)

- **Courses re-articulated and approved with pending status:**

General Science

	<p>OC – SC 70 (intermediate) Capilano - BBIO 036 & BCHM 036 & BPHY 036 OC – SC 80 (advanced) TRU - SINC 0500 (advanced)</p> <ul style="list-style-type: none"> • Courses scheduled for re-articulation that were not approved but will return next year: <p><u>General Science</u></p> <p>CNC – SC 030 (intermediate) NIU – SC 040, SC 044, SC 047 (advanced)</p> <p>TRU – SINC 0400 (intermediate) NIU – SC 030 (intermediate) NLC – SCIE 040 (advanced) NIC – SCI 031 (intermediate) VCC – 051 (intermediate) COTR – SCIE 082 (advanced) VCC -061 and 071 (advanced) COTR – SCIE 070 (intermediate)</p> <ul style="list-style-type: none"> • Courses that were scheduled for re-articulation but had no representative: <p><u>General Science</u></p> <p>NVIT – SCIE 040 (intermediate) Douglas – DVST 470 (advanced) NVIT – BIOL 050 (advanced) Douglas – DVST 370 (intermediate) Camosun – ABSCI INTER (intermediate)</p> <p>Motion to accept Science working group recommendations m/s/c</p>
4:00	Adjourned for the day

Friday, 28 April

Refer to Sign up sheet

8:30 – 9:00	<p>Meet and greet</p> <p>Attendees:</p> <ul style="list-style-type: none"> • Don Bentley-Capilano • Colin Gilker-Cap/Chair ABEASC • Mardi Joyce-Douglas • Tanya Boboricken-KPU • Dan Chetner-OC • Janet Sinclair-VIU - Notetaker • Mary Shier-COTR • Stella Webster-NWCC 	<ul style="list-style-type: none"> • Ruth Erskine-BCCAT • Dennis Contois-Native Education Centre • Sue Brigden-SLP/UFV • Greg St Hilaire-UFV • Anna Wauthy-UFV • Nadine Simpson-NIC • Diane Gilliland-Camosun • Costa Karavas-VCC • Robert Ferro-Yukon • Allison Alder-Selkirk
9:00 – 9:30	<p>WORKING GROUP REPORTS</p> <p>5. <u>COMPUTER STUDIES WORKING GROUP</u></p> <p>MOTION to receive report from Computer Studies Working Group (M/S/Carried) MOTION to accept recommendations to remove the following courses from the ABE Articulation Grid: (M/S/Carried)</p> <ul style="list-style-type: none"> • NIC – CPS 025 • NW – CPST 020 • Selkirk – CPST 02* <p>MOTION to accept recommendations to add the following courses to the ABE Articulation Grid: (M/S/Carried)</p> <ul style="list-style-type: none"> • OK College – COST 060 (Fundamental) • Camosun – COMP 040 (Intermediate) • Selkirk – CPST 02* , CPST 03* , CPST 047, CPST 52&53 • Northwest – COMP 030 (Intermediate), COMP 040 (Advanced), COMP 050 (Provincial) • NVIT – COMP 040 (Intermediate), COMP 050 (Advanced) <p>MOTION to accept recommendations to adopt minor changes to the ABE Articulation Guide: (M/S/Carried)</p> <p>6. <u>ALF WORKING GROUP</u></p> <p>MOTION to receive report from Adult Literacy Fundamentals Working Group (M/S/Carried) MOTION to accept recommendations to add the following courses to the ABE Articulation Grid: (M/S/Carried)</p> <ul style="list-style-type: none"> • OK College – MATH 040, MATH 050, MATH 60, • NEC – ENGL 021 & 031 <p>DISCUSSION: re Learning Outcomes vs Learning Objectives (Refer to Letter from Adult Literacy Fundamental Articulation Working Committee) DISCUSSION: re giving letter grade in Fundamental courses – In Progress, Not Yet, or Continue Status, etc.</p> <p>MOTION to support Adult Literacy Fundamentals Working Group in request proposal for funds from BCCAT Transfer Innovation Funds to look at Learning Outcomes and assessments letter grades. (M/S/Carried)</p>	

9:30 – 10:30	<p>DISCUSSION: Re implications of new K-12 curriculum for ABE Courses and Learning Outcomes</p> <p>MOTION to Support Selkirk College to create a proposal to apply for BCCAT Innovation Fund to look at ABE Articulation Committees response to K-12 curriculum changes. (M/S/Carried)</p>
10:30 – 10:50	<p>Discussion & Review of Policy Manual. The Steering committee supports the subcommittee of Allison, Mary and Robert to continue reviewing and updating the Policy Manual.</p>
10:50 – 11:05	<p>Coffee break</p>
11:05 – 12:00	<p>WORKING GROUPS CONTINUED</p> <p>7. <u>EDCP WORKING GROUP</u></p> <p>MOTION to Accept report from EDCP Working Group (M/S/Carried) MOTION to accept recommendations to remove the following courses from the ABE Articulation Grid: (M/S/Carried)</p> <ul style="list-style-type: none"> • VIU – EDCP 030, EDCP 047 • UFV – EDCP 074 • COTR – EDCP 070 <p>MOTION to accept recommendations to add the following courses to the ABE Articulation Grid: (M/S/Carried)</p> <ul style="list-style-type: none"> • VIU – IECE 032 (Intermediate) • NWCE – EDCP 020 & 030 • VCC – CLFE 0311 (fundamental) *pending??? <p>MOTION to approve recommendations of changing language in EDCP Learning Outcome. (M/S/Carried) MOTION to approve in principle a Work Experience Stream pending Learning Outcomes to be added. (M/S/Carried) MOTION to approve in principle a Portfolio Stream including Learning Outcomes and course description. (M/S/Carried) DISCUSSION: Encouraging and support for EDCP in developing Health and Wellness Stream. MOTION to Support EDCP Working Group in proposal for funding from BCCAT Innovation Funds to develop an online Student Success course (M/S/Carried)</p>
12:00 – 1:00	<p>Lunch</p>
1:00 – 2:00	<p>WORKING GROUPS CONTINUED</p> <p>8. <u>IABE WORKING GROUP</u></p> <p>MOTION to Accept report from Indigenous Working Group (M/S/Carried) MOTION to accept recommendations to replace the current the Flow chart (page 111) of courses moving thru 2 working committee with a redesigned Flow chart. (M/S/Carried) MOTION to accept recommendations to add the following courses to the ABE Articulation Grid: (M/S/Carried)</p> <ul style="list-style-type: none"> • Selkirk – IFA 60 • VIU – FP ENGL 068 (Provincial) • NEC – CRWR 081 & 091 under Fine Arts (Provincial)

2:10 – 3:00	<p>DISCUSSION: Follow up discussion points:</p> <p>MOTION that minutes go to BCCAT and posted in Working group folders on Moodle. Minutes and Working group Summary Reports go to Steering Committee. Recommendation of template. (M/S/Carried)</p> <p>MOTION that Course outlines may be approved with pending status provided the pending conditions be resolved prior to submission of Working Group Minutes submission to Steering Committee. (M/S/Carried)</p> <p>MOTION If an Institution Rep requests a course be removed from Grid, the request must be recorded in Working Group Minutes. (M/S/Carried)</p> <p>MOTION Courses to be removed from Grid due to lack of attendance and/or participation of Institutional Reps, on Recommendations of Working Group (M/S/Carried)</p> <p>DISCUSSION: Working Group Chairs are asked to send a list of Courses from Institutions with no Reps attending meetings for re-articulation and review. Colin with follow up with institutions.</p> <p>DISCUSSION: Tuition Bearing courses coded as post-secondary that should be coded as ABE level (and tuition free).</p> <p>MOTION The ABE Articulation Steering Committee recommends to the Deans and Directors Meeting in May 25, 2018 that courses coded at a Post-secondary level should be articulated as ABE courses, or should be removed from the Articulation Grid. (M/S/Carried)</p> <p>DISCUSSION: Articulation Working Committees to contact Institution Reps to identify courses to be removed from the grid as per previous motion. Steering Committee to follow up with Institution Reps.</p> <p>MOTION to recommend to the Deans and Directors Meeting that the two super meetings (in October and March, and the Annual Steering Committee) hosted by the 4 lower mainland Institutions be set up in a predetermined rotating Schedule. (M/S/Carried)</p> <p>MOTION to recommend changes to update the Adult Graduate Dogwood on pg. 17 in the Articulation Handbook and include as a List 3 points with reference to additional options approved by BC Ministry of Education “getting credit to graduation”. (M/S/Carried) https://www2.gov.bc.ca/gov/content/education-training/k-12/support/graduation/getting-credit-to-graduate</p>
3:00 – 3:15	Discussion Elections & ABEASC business
3:45 – 4:00	<p>INSTITUTION REPORTS: posted on ABEASC Moodle site hosted by Kwantlen: Online Learning@Kwantlen</p>
4:00	<p>Meeting Adjourned</p> <p>Next Year’s Meeting: Kwantlen Polytechnic, Richmond Campus; 25 & 26 April, 2019</p>

MEETING CONTACTS

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