

Meeting Date:	June 27 , 2017
Location:	Okanagan College
Meeting Time:	8:30am – 3:00pm
Committee Chair:	Ron Stewart
Recording Secretary:	Darren Vaux

Participants:	Brad Oliver (Okanagan College), Bruce Slater (Okanagan), Paul Simpson (TRU), Pat Barringer (TRU), Marty Old (TRU), Rob Hughes (NIC), Rod Lidstone (Camosun), Jamie McPherson (Camosun), Rodney Smith (UFV), Jess Kilpatrick (North West Community College), Sven Rhodes (Kwantlen), Rob Lafreniere (Kwantlen), Jeff Doolan (Kwantlen), Keisha Reichert (NWCC), Karl Lutsch (BCIT), Rob Hughes (NIC)
Regrets:	Rob Bradbury (P.V.C.), Tim Roberts (NLC), John Gordon (Camosun)
Guests:	Steve Reimer (UA Local 170), Angela Caughy (ITA), Colleen Rogan (ITA), Rick Vanier (BCSA), Ron Herrington (BCSA), Amar Sihota (Queen’s Printer), Shannon Mitchell (Open School), Eddie Christie (BCWWA), Jack Moes (COR)

Administration

Item No.	Discussion & Actions
1.1	Welcome/Introductions Participants introduced themselves and briefly outlined their respective programs. Steve Moores (Dean of Trades) welcomed the group on behalf of Okanagan College.
2.1	Approval of Agenda: Accepted: Paul S. Second: Brad O.
3.1	Approval of Minutes of June 21 & 22, 2016: 3.1.1. Approve 2016 Minutes (the minutes were accepted last year via email)
4.1	Review of Action Items & Business Arising from Past Minutes: 4.1.1 <ul style="list-style-type: none"> • Discussion continued again regarding the possibility/feasibility of royalty collection for online/digital content and what the new landscape will look like for the future of trades training. Ron S told the group that Guy Ellis from BCIT will meet with the Articulation Chair and past Chair this fall to discuss a possible revenue scenario. • Shannon told the group that there has been no appetite from the ITA

	at this point to move forward with the creation of a Level 1 Gas Curriculum, therefore no conversation with CSA has taken place to this point.
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Reports

Item No.	Discussion & Actions
5.1	<p>Member PAC Reports/minutes</p> <p>5.1.1</p> <ul style="list-style-type: none"> Four member institutions are currently holding PAC meetings for Pipe Trades. It was reiterated the importance of holding these meetings and submitting minutes of these meetings prior to meeting for articulation. Camosun, BCIT, Okanagan and TRU gave summaries of their respective PAC minutes.
5.2	<p>Pipe Trades System Liaison Person: Jack Moes (COR)</p> <p>5.2.1</p> <ul style="list-style-type: none"> Jack introduced himself to the group. He has been at College of the Rockies since 2015, but is new as the SLP for Pipe Trades. COR runs a Foundation Piping Program, but has struggled with enrollment. He mentioned that revitalization of his advisory network is a high priority. They need more of a wider sector based approach, rather than a program based approach. He is looking for important industry feedback to help steer his programs. Jack has been busy trying to pick up where our last SLP left off. He was not “passed a torch” per se, from the last liaison person. He is excited to learn the functions of our group and our interests. Jack has been to BCATTA meetings, and hopes to attend the majority of meetings in the future. Action Item: Jack will commit to share highlights from BCATTA meetings with this group on a regular basis.
5.3	<p>Eddie Christie (BCWWA)</p> <p>5.3.1</p> <ul style="list-style-type: none"> Eddie introduced himself as the new program administrator for the BCWWA and the goals of his association (see Eddie’s Presentation). There are approximately 2500+ backflow assembly testers in BC today.

	<ul style="list-style-type: none"> • Eddie highlighted the online testing platform that it being utilized. Online testing is currently being utilized at BCIT only. Camosun plans to follow soon. • BCWWA has been working with their CCC Education Committee to establish new proctor continuing education/re-certification requirements for institutions. More will follow soon on this initiative. • Eddie pointed out some key support opportunities offered by the BCWWA for CCC professionals (i.e. annual conference, Watermark magazine, online career center).
<p>5.4</p>	<p>Rick Vanier/Ron Herrington (BCSA)</p> <p>5.4.1</p> <ul style="list-style-type: none"> • Ron introduced himself as the new Senior Safety Officer (Gas) for the BCSA, and outlined the mandate and services offered by the BCSA (See the BCSA presentation). • Changes (increases) are coming to the BCSA fee schedule for 2018. There is a public consultation process available on their website at this time. • Rick is the new Technical Training Developer (Gas) for the BCSA. • BCSA has embarked on new Training Program Approval Guidelines and Rick outlined the content of what is coming soon. These will include instructor qualification requirements, theory and practical requirements, etc. • New Gas Exam Syllabus' are in the works- Gas Appliance Service Tech is available now, Gas B is in the draft stages, a new Gas A document will follow this fall. • A new Gas B exam should be available sometime in mid-2018. There is a consideration for online testing for the A and B exams, but not in the near future. • Action Item: Rick will work with this articulation group for a subcommittee/working group to be formed that will review the new Training Program Approval Guidelines. • Action item: The chair of this committee will send an email invite to the group for a Gas working group.
<p>5.5</p>	<p>Angela Caughy/Coleen Rogan (ITA)</p> <p>5.5.1</p> <ul style="list-style-type: none"> • Angela gave a presentation that focused on the Pipe trades harmonization sequencing effort, Apprenticeship status, IP and SLE exam statistics (See the ITA presentation). • Plumber program outline should be coming as soon as possible- late 2017

	<ul style="list-style-type: none"> • Much discussion occurred regarding the SLE's and their value in student assessment. Without a "must pass" requirement for the SLE's, many students do not take the exam seriously and the results become skewed. Should the exam carry more weight? Should it be mandatory to pass the SLE to pass each level? No immediate change will likely occur, but it is suggested that each training institution try their best to motivate students to do their best on these exams. • Outcomes of the Common Level 1 webinars and survey: only 8 industry participants took part in the webinars, so this is not considered enough feedback to make any recommendations to the ITA regarding a "new" common level 1 development. • Action item: As program outline development is pending this fall, the chair of this committee will be sending out an email to the group for a program outline working group for Plumber, Steam/Pipefitter and Sprinklerfitter
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Open Discussion

Item No.	Discussions & Actions
6.1	<p>Shannon Mitchell (Open School)</p> <p>6.1.1</p> <ul style="list-style-type: none"> • Shannon gave her annual update to the group (see Open School presentation). • Volume 1 for Level 2 plumbing (already on the Trades Module Website) is now in production, Volume 2 and 3 will hopefully be available by November 2017. • Sustainability of the current Open School text book project is under review by the ITA. • BC Trades Modules Website- Images from Level 2 will now be available. • Shannon reminded the group how they can access the BC Trades Module website.

New Business

Item No.	Discussions & Actions
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7.1	7.1.1 Motion to Adjourn: Accepted: Rod L. Seconded: Jamie M.

Evaluation and Adjournment

Item No.	Discussions & Actions
8.1	Meeting Evaluation: Positive
8.2	Next Meeting Date: June 28, 2017 (tomorrow)
8.3	Next Meeting Location: Okanagan College
8.4	Meeting Adjournment: 3:00 pm

Meeting Date:	June 28 , 2017
Location:	Okanagan College
Meeting Time:	8:30am – 3:00pm
Committee Chair:	Ron Stewart
Recording Secretary:	Darren Vaux

Participants:	Brad Oliver (Okanagan College), Bruce Slater (Okanagan), Marty Old (TRU), Rob Hughes (NIC), Rod Lidstone (Camosun), Jamie McPherson (Camosun), Rodney Smith (UFV), Jess Kilpatrick (North West Community College), Sven Rhodes (Kwantlen), Rob Lafreniere (Kwantlen), Jeff Doolan (Kwantlen), Keisha Reichert (NWCC), Karl Lutsch (BCIT), Rob Hughes (NIC)
Regrets:	Rob Bradbury (P.V.C.), Tim Roberts (NLC), John Gordon (Camosun), Paul Simpson (TRU), Pat Barringer (TRU)
Guests:	Steve Reimer (UA Local 170), Rick Vanier (BCSA), Ron Harrington (BCSA), Shannon Mitchell (Open School), Eddie Christie (BCWWA), Jack Moes (COR)

Administration

Item No.	Discussion & Actions
9.1	<p>Welcome:</p> <ul style="list-style-type: none"> Ron S. welcomed the group to the second day of articulation meetings.
10.1	<p>Open Discussion</p> <p>10.1.1</p> <ul style="list-style-type: none"> It was mentioned to the group that the “Trades Training BC” website www.tradetrainingbc.ca. This website is a good focal point for apprentices to look up apprenticeship training levels that are offered in various regions of the province created to promote trades training in British Columbia. Rick Vanier would like the working group for the new Gas B syllabus to be formed by next month. The gaps in the analysis will need to be identified. This was identified in action item from day one of meetings. A discussion occurred regarding competencies at different institutions. Darren V mentioned that with the new PO developments for 3 trades coming this fall, it will be critical for us to imbed prescriptive practical assignments that all schools can follow and accomplish. Karl L shared an example of a practical project he uses with his Level 1 plumbers. The example included an interesting design/drafting

	<p>component. Karl showed some photo examples of his student’s projects.</p> <ul style="list-style-type: none"> • Rod S mentioned that he would be interested in hosting/maintaining a possible repository for a “practical project book” that could be used for consistent delivery of Piping Foundation and/or Plumbing Level 1. • Action item: Rod S will look into possibly forming either a shared Dropbox account or similar cloud-based site where this can be deposited. The BC Trades Modules Website is another option where this information could be held. All members were in favour of this proposal.
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Reports

Item No.	Discussion & Actions
11.1	<p>Level 1 ITA Pilot: Rod Lidstone (Camosun)</p> <p>11.1.1</p> <ul style="list-style-type: none"> • Rod introduced a unique pilot program that he developed at Camosun College in collaboration with the ITA (see Rod’s presentation). • Rod stated that he sees this as a way to allow extra “time” into our programs to accommodate the required practical competencies that we all have such difficulty to deliver adequately. • Most technical content (approx. 15 weeks) was delivered to the pilot group through an online learning management system, and the practical outcomes (3 weeks) were carried out in a face-to-face format. • Successful concepts have been proven through the project outcomes • 10 students were included in this pilot project. Feedback was positive; some students enjoyed this type of delivery, some did not.
11.2	<p>Digital Trades Textbook Site: Amar Sihota</p> <p>11.2.1</p> <ul style="list-style-type: none"> • Amar talked about the BC publications digital website and the “claim card” that can be sold in bookstores to give a student access to the BC Modules in digital format. • A similar pilot project to Camosun’s Level 1 Plumbing was conducted by the Okanagan’s Electrical apprenticeship department. • Surveys have been conducted and feedback collected that will be put forward to the ITA for decisions regarding further development.

Open Discussion

Item No.	Discussions & Actions
12.1	12.1.1 Open Discussion <ul style="list-style-type: none">• Discussion occurred that next year's meetings will likely take place at Camosun College to coordinate activities with the Carpenter Articulation Group (TBD). There have been discussions by others that the Society of Vocational Instructor's (SVI) conference may also be resurrected next year.• Darren Vaux will become Chair next year. Brad Oliver was voted in by the membership and will become the new Vice-Chair.

New Business

Item No.	Discussions & Actions
13.1	13.1.1 Motion to Adjourn: Accepted: Rod H. Seconded: Rob L.

Evaluation and Adjournment

Item No.	Discussions & Actions
14.1	Meeting Evaluation: Very Positive
14.2	Next Meeting Date: June 19/20, 2018 (TBD)
14.3	Next Meeting Location: Camosun College (TBD)
14.4	Meeting Adjournment: 2:00pm