



Meeting #140 of the BC Council on Admissions and Transfer  
MONDAY, OCTOBER 4, 2021; 9:30am – 12:30pm (online)

## MINUTES (Approved by Council)

### ATTENDANCE:

#### COUNCIL MEMBERS

FLEMING, Robert	BCCAT Executive Director [CO-CHAIR]
HAMILTON, Jim	Retired President, Okanagan College [CO-CHAIR]
BIIN, Dianne	Manager, Indigenous Education & Engagement, Selkirk College
CARDWELL, Steve	Vice-President, Students, Kwantlen Polytechnic University
CHENOWETH, John	Associate Vice-President, Academic-Community Education, Nicola Valley Institute of Technology
CRESPIN-MUELLER, Dorys	Executive Director, Integrated Planning & Effectiveness, Thompson Rivers University
DENTON, Kathy	President & CEO, Douglas College
DICK, Brian	Professor and Chair, Engineering, Vancouver Island University
KRAUSE, Gerda	Dean, Faculty of Science, Langara College
LOUIE, Brenda	Vice-Principal, Columbia College
McCAUSLAND, Elizabeth	English Instructor, Douglas College
McCREDIE, Karen (ex officio)	Executive Director, EducationPlannerBC
McCULLOUGH, Lisa	Superintendent, Framework for Enhancing Student Learning, BC Ministry of Education
NAUGLER, Diane	Dean, Business and Applied Studies, North Island College
RENNIE, Kriston	Dean - Faculty of Indigenous Studies, Social Sciences and Humanities, UNBC
SAINI, Sam	Associate Registrar and Director of Undergraduate Admissions and Student Recruitment, UBC
SOMERVILLE, Michelle	Educational Advisor, Student Services, Okanagan College
STYLES, Lauren	Vice-President Academic & Provost, Capilano University

**REGRETS:** *Rummana Khan Hemani.*

#### STAFF MEMBERS:

ADAMOSKI, Robert	Director, Research & Admissions
DROPOL, Adina	Office Coordinator
CHUN, Anabella	Committee & Technology Support Coordinator
HESLOP, Joanne	Manager, Student Transitions Project
KOOK, Jennifer	Manager, Technology Services
McQUARRIE, Fiona	Special Projects Officer
TIKINA, Anna	Research Officer
WINSEMANN, Mike	Director, Transfer & Technology
YORKSTON, Valerie	Executive Assistant to the Council & Communications Coordinator

#### GUESTS:

- Ben Ferrel, Executive Director, Post-Secondary Digital Policy & Programs, Ministry of Advanced Education and Skills Training
- Jason La Rochelle, Director, Office of Indigenization, Justice Institute of BC
- Jennifer Anaquod, Anaquod Educational Consulting

## 1. WELCOME & OPENING REMARKS – Rob Fleming & Jim Hamilton (Co-Chairs)

*JIM: We acknowledge that we are meeting on the unceded territory of the Syilx (Okanagan) people. We also want to acknowledge and thank our host community, the Westbank First Nation.*

*ROB: We acknowledge that we are gathering on the unceded territory of the Coast Salish peoples, including the territories of the x<sup>w</sup>məθkwəyám (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səlílwata?/Selilwitulh (Tseil-Waututh) Nations.*

### 1.1. Welcome to New Members

The following newly appointed members were welcomed:

- **Dianne Biin** - Manager, Indigenous Education & Engagement, Selkirk College
- **Kriston Rennie** – Dean, Faculty of Indigenous Studies, Social Sciences and Humanities, UNBC
- **Sam Saini** - Associate Registrar and Director of Undergraduate Admissions and Student Recruitment, UBC
- **Michelle Somerville** - Educational Advisor, Student Services, Okanagan College

#### 1.1.1. Student Membership Update

Rob Fleming reported that, as per the decision of Council at the June 2021 meeting, we have worked with AEST and CABRO to issue a Notice of Position to identify suitable candidates for the position of student representative on the Council. This process is in line with the updated provincial “Guidelines for Student Nominees for Council Appointment”.

## 2. PROPOSED AGENDA

The agenda was approved as presented.

## 3. MINUTES FROM PREVIOUS MEETING (June 3, 2021)

The minutes of the previous meeting (June 3, 2021) were adopted as presented.

## 4. COUNCIL BUSINESS

### 4.1. Ministry Accountability Letter

Rob Fleming referred members to BCCAT’s Accountability Letter from the Ministry, with appended schedule outlining BCCAT’s Accountability Plan guidelines for fiscal 2022/23, which includes addressing three strategic priorities of the Ministry:

- Work with the Ministry and the post-secondary sector to ensure that research and communication activities align with the priorities of the post-secondary system and the Ministry.
- Collaborate with the Ministry and other post-secondary organizations in the implementation of the Ministry’s post-secondary digital services strategy in order to improve how information and services are provided to learners and institutions; for example, by working with EducationPlannerBC to import BCCAT’s transfer pathway agreement information into BCCAT’s program information and work towards transfer credit integration into the application process for post-secondary education.

- Work with the Ministry and Indigenous People to determine how BCCAT can best support meaningful reconciliation through its mandate and in alignment with its core business activities. Meaningful reconciliation requires recognition of the rights of Indigenous Peoples to participate in joint decision-making regarding post-secondary education and training policies, programs, and services.

#### 4.2. Q2 Budget Update

The Q2 budget update was submitted to the Ministry a few days before the meeting. It shows that project and operations spending are on track, and in line with the approved work plan. Rob Fleming noted surplus due to savings on travel expenses to date.

#### 4.3. Micro-Credential Framework, Supplemental BCCAT Research

BCCAT staff have been active in providing support for the Ministry of Advanced Education and Skills Training's (AEST) recent framework and research initiatives around micro-credentials. Most recently, BCCAT has been working with representatives from the Strategic Policy and Initiatives Branch, AEST, and BCcampus to develop six follow up research projects to be funded by AEST.

Two projects, "Non-credit/Credit, Stacking, Laddering, and Transferability" and "Options for a Micro-credential Registry", will be overseen by BCCAT. These projects would be in addition to the annual BCCAT work plan approved by Council.

#### 4.4. Provincial Issues and Developments

##### 4.4.1. Ministry Update

Ben Ferrel underscored the strategic priorities outlined in BCCAT's Accountability Letter (see 4.1 above), and spoke briefly about his focus on working with BCCAT and other system organizations to facilitate more streamlined services in support of student planning. He also provided an update on the Digital Learning Strategy which is focused on supporting and advancing online learning (including access). He noted that Nicola Lemmer (ADM, Post-Secondary Policy & Programs) is chairing an advisory committee overseeing a number of working groups looking at key policies and practices.

##### 4.4.2. Indigenous Education Update

John Chenoweth provided an update, noting the following:

- *Truth & Reconciliation Day* was held on October 30, 2020. It was the first ever, and a promising development for both K-12 and post-secondary (and beyond). But the question remains as to how we might make this more than a one-day event. BCCAT can play a part in that effort.
- *Indigenous Language Fluency Programs* – the NVIT/UBCO degree partnership now has students in their 3<sup>rd</sup> year, following completion of one year certificate and two year diploma programs focused on language immersion. Non-Indigenous students are also welcome to participate. John and Verna Billy-Minnabarriet will be presenting on this program at JAM 2021, looking at how we might address transferability for these programs.

John also informed members that the ["Pulling Together" Indigenization guide series](#) will be launching a series looking at research, starting on November 10<sup>th</sup>, 2021. Sean Wilson (author of "Research as Ceremony") will be speaking on how to look at research through an Indigenous lens. Dianne Biin noted the importance of these initiatives in addressing UNDRIP Calls to Action, by focusing on preserving Indigenous languages and learnings, and ensuring they remain with those

communities. As such, this research series will focus on Indigenous peoples as researchers rather than as the subjects of study. The view is to begin building networks and collaborative spaces where we can grow in understanding together.

#### 4.4.3. EducationPlannerBC (EPBC) Update

Karen McCredie reported that the University of Victoria is now included on the EPBC application platform. This is the second institution to onboard to the refreshed, improved EPBC system, and the site has been improved to allow for much more customization. The pilot project will go live in spring 2022, and will be rolled out next year with the post-secondary institutions. Registrarial offices will undergo training over the next few months.

Currently, EPBC is undergoing annual planning with post-secondary institutions, looking to ensure quality service. Engagement and outreach are going strong; 35 presentations have been scheduled for the next two weeks. Meanwhile, EPBC is working with BCCAT on showcasing program pathways. Finally, planning for EPBConnects is underway; the second annual event has been scheduled for spring 2022.

### 4.5. Executive Director Report

#### 4.5.1. Presentation to the Minister

Rob Fleming referred members to the presentation slides shared with the Minister and the Deputy Minister in meetings over the summer. The presentation gives an overview of BCCAT and key projects and developments.

#### 4.5.2. Staff Report on External Activities

Rob provided an overview of key developments and issues related to BCCAT over the last few months, including:

- Digital Services – system-wide discussions and quality enhancement
- Learning Continuity Working group with AEST and VPs / Provosts
- Sector Organizations’ Roundtable
- Communications – collaborating and aligning with other post-secondary “sister” agencies and government communications
- BC Transfer System key meetings:
  - transferability of NVIT & UBC Language Fluency programs
  - northern post-secondary institutions’ consortium
    - partnership pathways,
    - impact of COVID and online learning on rural and remote students admissions partnerships
  - private degree-granting institutions group
  - Ontario & Manitoba – exploring consortium and developing s to use BC’s Transfer Credit System technologies,

An overview of general staff activities was also provided.

#### 4.5.3. Project & Activities Update

A chart outlining the status of 2021-22 projects and activities was provided for information. Rob Fleming noted that these are all on track.

## 5. TECHNOLOGIES/WEBSITES

### 5.1. Transfer Credit System (TCS) Update

Mike Winsemann walked Council members through the new TCS dashboard, with updated tools allowing institutions more control and increased ability to maintain agreements going forward.

Mike also demonstrated the new Adult Basic Education (ABE) transfer search facility. ABE transfer information can now be updated through the TCS, (and will be replacing the old PDF ABE guides that were published on the BC Transfer Guide website. As a result of this development, the ABE agreements are much more accessible and up-to-date.

Jen Kook reported on a project focused on showcasing program pathway agreements at BCTransferGuide.ca. The pilot will focus on Engineering, Nursing, or Indigenous programs, and the design and development will proceed in spring 2022.

### 5.2. BCTransferGuide.ca Redesign & Launch

Mike also walked through the redesign of the BCTransferGuide.ca website. The site is undergoing final review before launching for ongoing, system-wide beta testing.

## 6. GUEST PRESENTATION:

### Pathways Partnerships with Indigenous Post-Secondary Institutes

Jason La Rochelle, Director, Office of Indigenization, JIBC

Jennifer Anaquod, Anaquod Educational Consulting

The finalized report is available at [bccat.ca/intro/PathwaysPartnerships2021](https://bccat.ca/intro/PathwaysPartnerships2021)

## 7. ADMISSIONS

### 7.1. Admissions Committee (Last Meeting: September 24, 2021)

Karen McCredie (Committee Chair) gave a brief overview of discussions at the last meeting. Key items included an update on the Supporting Students with Lived Experience in Care project, and final approval of the Indigenous Pathways Partnerships report.

***ACTION: The draft minutes will be provided to the Council at the December 2021 meeting.***

### 7.2. Membership

Robert Adamoski provided an update on recent membership changes. He expressed appreciation to Karen McCredie who is completing her term as Chair (5 years), thanking her for her hard work and leadership, and thanking her for agreeing to remain on the committee. He then announced that Zena Mitchell will be the new Committee Chair.

### 7.3. Admissions Projects

#### 7.3.1. Data Collection Supporting Equity, Diversion & Inclusion

This project is being undertaken in partnership with the BC Registrars Association and EducationPlannerBC. The goal will be to provide some background information as institutions

consider how, where, and when data on “race”, ethnicity, ancestry, and more might be collected. Planning is underway for how the project will proceed.

## 8. RESEARCH

### 8.1. Research Committee (Next Meeting: October 8, 2021)

There was nothing to report as this meeting has not yet occurred.

### 8.2. Membership

Robert Adamoski thanked Dorys Crespin-Mueller for her leadership and guidance as Committee Chair, noting that Dorys had served for 9 years as an Admissions Committee member before taking on this role. Robert announced that Brian Dick will be the new Committee Chair.

### 8.3. Research Projects

#### 8.3.1. Exploring Students’ Motivations for Credit Accumulation

Anna Tikina presented briefly on the findings of this project, undertaken by Academica Group. The report is available at [bccat.ca/intro/StudentMotivations2021](https://bccat.ca/intro/StudentMotivations2021)

#### 8.3.2. Contemporary Issues CFP posting

BCCAT will be launching a CFP over the next few weeks for Contemporary Issues project proposals. To see more information about this CFP and other, completed projects, see [bccat.ca/projects/call](https://bccat.ca/projects/call).

## 9. STUDENT TRANSITIONS PROJECT

### Student Mobility Update from the Student Transitions Project

- Presentation by J. Heslop

## 10. TRANSFER & ARTICULATION

### 10.1. Transfer & Articulation Committee (Next Meeting: September 20, 2021)

Diane Naugler (Committee Chair) noted that most items covered in this meeting are addressed in today’s meeting. Mike Winsemann expressed his appreciation to Diane for her leadership over the past three years as Committee Chair. Elizabeth McCausland will be the new Chair.

***ACTION: The draft minutes from the September 2021 meeting of the Transfer & Articulation Committee will be provided for Council at the December 2021 meeting.***

#### 10.1.1. Course Definitions – Project Charter

As part of the Transfer and Articulation Committee (TAC) work plan, BCCAT has undertaken a project to develop guidelines for courses eligible for inclusion in the BC Transfer Guide course to course search. BCCAT staff met several times over the course of the summer to define the scope of the project, and determine how the goals of the project can best be achieved.

As a result of these meetings, a project charter was developed and was presented to TAC at the September, 2021 meeting for review and feedback. TAC endorsed the direction of the charter, and affirmed its support of the project. BCCAT intends to schedule the first meeting of

the working group in October, 2021. BCCAT has also set aside a presentation slot at the JAM 2021 where we will provide an overview and seek preliminary stakeholder feedback from the transfer and articulation community. Additional consultation with key stakeholder groups is anticipated.

The goal is to present draft guidelines to TAC for the January, 2022 meeting, and subject to TAC's endorsement, present the guidelines for approval to Council for March, 2022. This timeline is subject to change depending on the type of feedback and consultation identified by the working group. BCCAT will seek the advice of Council regarding further work (e.g., Council policy).

## 10.2. Articulation Committees

Mike Winsemann noted that, during “articulation season”, committees held online meetings. Committees are now discussing whether meetings next spring should be in-person.

## 10.3. Joint Annual Meeting – JAM 2021; Nov. 3-4, 2021 (online)

Mike invited Council members to register for JAM 2021. Registrations are rolling in, and plans are shaping up for a full and engaging event. Dr. Sarah Eaton (University of Calgary) will be giving the keynote presentation on “Contract Cheating and Degree Fraud in Canada: What we know and what we can do about it”. Session videos will be available on BCCAT's YouTube event, following the event. For more information, see <https://www.bccat.ca/articulation/jam>.

## 10.4. TAC Projects

Fiona McQuarrie provided brief updates on two projects:

- *Impact of COVID-19 on Transfer & Articulation Practices* – TAC feedback on this report has been good. It will be ready for publication over the next few weeks.
- *Examining the Potential for Reverse Transfer in the BC Transfer System* – Fiona will be presenting on this topic at JAM 2021.

# 11. COMMUNICATIONS

## 11.1. 2021 BCCAT Transfer Awards <https://www.bccat.ca/about/awards/2021>

Val Yorkston confirmed the online, unanimous email vote to approve the selection of Zena Mitchell (Associate Vice-President, Enrolment Services & Registrar, Kwantlen Polytechnic University) as the winner of the 2021 Leadership Award. For the purposes of entering the decision into the formal record, here is the motion that was carried:

***MOTION: To accept the recommendation of the BCCAT Transfer Awards Committee to present Zena Mitchell with this year's Leadership Award.***

The Leadership Award recognizes an individual or group for demonstrating exemplary leadership that has had a significant and positive impact on advancing the theory and practice of transfer and articulation within the BC Transfer System. Zena is being acknowledged for her leadership and dedicated and proactive support for learner mobility at Kwantlen and across BC's post-secondary transfer system.

Val Yorkston expressed appreciation to Steve Cardwell and those who endorsed the nomination for putting Zena's name forward. She also thanked the Awards Committee for their adjudication and recommendation to Council. She noted that Steve Cardwell and Karen McCredie recused themselves from this process, due to their involvement in the nomination.

**ACTION:** Zena Mitchell will be presented with her award in an online ceremony within the next few weeks. We will be introducing Zena and her award at JAM 2021 and issuing formal communications thereafter.

## **12. INTER-PROVINCIAL/INTERNATIONAL ACTIVITIES** – R. Fleming

### 12.1. Pan-Canadian Consortium on Admissions & Transfer (PCCAT)

12.1.1. Learning Day Program, June 17, 2021 <https://pccat.ca/conference/>

Rob Fleming reported that the PCCAT Learning Day had gone smoothly, and feedback indicated people found the event useful. Next year's conference will be held in Niagara in June 2022.

### 12.2. Groningen Declaration Network (GDN)

Rob Fleming informed members of the upcoming GDN Conference, to be held as a hybrid event in Ottawa on November 10-12, 2021.

<https://web.cvent.com/event/b0f88260-1dbe-4c01-b708-40c534ecc183/summary>

## **13. IN THE NEWS (for info only)**

The articles shared at the link below were provided for information only.

<https://mailchi.mp/28f0f841b37c/gd0mdypkrv-5217725>

## **14. ANY OTHER BUSINESS**

## **15. NEXT MEETINGS & ADJOURNMENT**

- Monday, December 6, 2021

*NOTE: It was decided at the October meeting that the December meeting of Council will be held both online and in-person. Val Yorkston will be in touch with details as plans unfold.*

Friday, March 11, 2022 (Location/platform tbc)