MEETING MINUTES (Approved by Council)

ATTENDEES:

COUNCIL MEMBERS:

FLEMING, Robert	*BCCAT Executive Director [CO-CHAIR]*
HAMILTON, Jim	*President, Okanagan College [CO-CHAIR]*
CARDWELL, Steve	*Vice-President, Students, Kwantlen Polytechnic University*
CRESPIN-MUELLER, Dorys	*Executive Director, Integrated Planning & Effectiveness, Thompson Rivers University*
DENTON, Kathy	*President & CEO, Douglas College*
DICK, Brian	*Professor and Chair, Engineering, Vancouver Island University*
KRAUSE, Gerda	*Dean, Faculty of Science, Langara College*
LOUIE, Brenda	*Vice-Principal, Columbia College*
McCAUSLAND, Elizabeth	*English Instructor, Douglas College*
McCREDIE, Karen	*Interim Executive Director, EducationPlannerBC*
McCULLOUGH, Lisa	*Superintendent of Schools (CEO), School District No. 48 (Sea to Sky)*
NAUGLER, Diane	*Dean, Business and Applied Studies, North Island College*
STYLES, Laureen	*Vice-President Academic & Provost, Capilano University*
ROE, Steve *(by phone)*	*Dean of Academic & Professional Programs, Northern Lights College*

REGRETS: *Verna Billy Minnabarriet, Rummana Khan Hemani, Tami O'Meara, and Carolyn Russell.*

STAFF MEMBERS:

ADAMOSKI, Robert	*Director, Research & Admissions*
GONCHAROVA, Alena *(pm)*	*CO-OP Student/Project Assistant*
HESLOP, Joanne	*Manager, Student Transitions Project*
McQUARRIE, Fiona	*Special Projects Coordinator*
TIKINA, Anna *(pm)*	*Research Officer*
WINSEMANN, Mike	*Director, Transfer &Technology*
YORKSTON, Valerie	*Executive Assistant to the Council and Communications Coordinator*

GUESTS: **Ministry of Advanced Education, Skills and Training** *(by phone):*
- *Jamie Edwardson, Executive Director, Corporate Planning, International and Quality Assurance Branch;*
- *Randall Gerlach, Director, Intergovernmental Relations;*
- *Brandon Dwyer, Planning Officer.*
FDU-Vancouver: *James Gifford, Professor of English and Wilf Zerbe, Campus Executive.*
Plaid Consulting: *Andrew Drinkwater and Patrick Lougheed (Co-Founders).*

NEXT MEETINGS:

- **Friday, March 13, 2020** (Okanagan College, Kelowna, BC)
  NOTE: At the March meeting, we will review the proposed budget and plan for 2020-21.

- **Wednesday, June 3, 2019** (BCIT – Downtown Campus, Vancouver, BC)
  NOTE: Following the June meeting, we will be gathering for the Annual Council Dinner. Details pending.

MINUTES

1. WELCOME & OPENING REMARKS

We begin by acknowledging that the land on which we gather is the unceded territory of the Coast Salish peoples, including the territories of the xʷməθkwəy̓əm (Musqueam), Skwxwú7mesh (Squamish), Stó:lō and Səl̓ílwətaʔ/Selilwitulh (Tsleil-Waututh) Nations.

Wilf Zerbe, Campus Executive, welcomed the Council to the FDU-Vancouver Campus.
The Co-Chairs opened the meeting.

2. PROPOSED AGENDA

The agenda was approved as presented.

3. MINUTES FROM PREVIOUS MEETING (October 4, 2019)

The minutes were approved as presented.

4. COUNCIL BUSINESS

4.1. Council Membership

Rob Fleming introduced Laureen Styles, newly appointed member, to the Council. Laureen holds the role of Vice-President Academic and Provost at Capilano University.

4.2. BC Transfer System: Interest from Saskatchewan PSIs
See bccat.ca/pubs/POL3A_BCTSMembership.pdf

Saskatchewan post-secondary representatives (from Saskatchewan Polytechnic and University of Regina) have recently expressed an interest in leveraging BC's Transfer Credit System (TCS) technology to support inter- and intra- student mobility in their own province. (Mike referred members to statistics regarding movement of Saskatchewan learners to BC post-secondary institutions.) BCCAT's policy 3B: *Listing of Transfer Agreements with Non-Member Institutions in the BC Transfer Guide* (www.bccat.ca/system/membership) would allow for this kind of initiative.

Meanwhile, they are also looking at Alberta's technologies as that is a similar platform. Discussions will continue at the next Learner Pathways meeting on December 17. Updates will be provided at future Council meetings as discussions continue to unfold.

4.3. Provincial Issues and Developments

4.3.1. Ministry Update

Jamie Edwardson provided a brief overview of recent issues and developments at the Ministry, touching on the following:

- Indigenous Service Plan (currently under review)
- post-secondary housing strategy
- Open Educational Resources
- international education
- Co-op students / internships/ practicums

4.3.2. Ontario Supports Innovative College Partnerships
https://news.ontario.ca/maesd/en/2019/11/ontario-supports-innovative-college-partnerships.html

Rob Fleming referred members to this news article; Ontario is introducing a new policy to support public college-private partnerships. Initially, this mainly involves six colleges, and the focus is mainly on international students.

These developments raise questions regarding partnerships with participating private colleges in BC, including for quality assurance, transparency, and transferability. Jamie Edwardson confirmed that an Ontario policy framework is in development, but not yet finalized, and the BC ministry is actively seeking clarification and consultation with their Ontario counterparts.

4.3.3. Proposed Process for Funding Conference Presentations

Robert Adamoski raised this issue which was discussed initially at the October 2019 meeting. Following those discussions, BCCAT staff drafted a proposed process for funding conference presentations by those involved with BCCAT projects, including both contractors and standing committee members.

Members raised the following points as feedback:

- The importance of considering environmental impact of travel.

- Flexible timing/scheduling of presentations as appropriate (i.e. could be at an interim stage of a project).

- Committee to deal with specific requests and reports; this should be included in the text of the process.

- This funding would be helpful particularly for those from smaller institutions and tighter budget constraints.

- There should perhaps be a back-up individual to consider funding requests, where it may pose a conflict of interest for the TAC Chair.

- How do we decide how many people should be involved with any given presentation? Should there be a single designate?

The proposed process was approved in principle, but members requested that staff work out further detail based on today's feedback.

→ *MOTION: Council approves the attached process for funding conference presentations and other communication of Council's work.*   B. Dick / S. Cardwell   **TABLED.**

→ *MOTION: To table the above motion, to allow for consideration of Council feedback.*
                 S. Cardwell / L. Styles   **CARRIED.**

4.3.4. EducationPlannerBC Update

Karen McCredie gave a brief update on recent developments regarding EducationPlannerBC. They are continuing to work with public post-secondary institutions to onboard. To date, 21 out of 25 are on the platform, and it is expected that all will be onboard by summer 2020.

EPBC's Engagement Team have been holding information workshops for parents over the last few months. BCCAT and EPBC staff also presented together at recent Education & Career Fairs (ECF) through November and December 2019. EPBC have also been going to secondary schools, presenting for Grade 10 Career Life Education classes.

EPBC is participating in the national digital data exchange network project being led by ARUCC, and is also in the process of becoming a signatory for the Groningen Declaration.

4.4. Staff Report to Council on External Activities

The staff report was provided for information.

4.4.1. BCCAT Private Degree Granting Association Presentation
Rob Fleming provided presentation slides from this event, for information.

4.5. Projects & Activities Chart

This status update on projects and activities was provided for information. Most projects are on target. This year we will see the end of our planning cycle come up sooner than usual (March, rather than June), so the focus is to finalize all spending. A proposed budget for 2020/21 identifying new work plan projects will be presented to Council at the March 2020 meeting.

5. TRANSFER & ARTICULATION

5.1. Transfer & Articulation Committee (Next Meeting: January 31, 2020)

Due to the scheduling of the next TAC meeting, there were no items to report on at this stage.

5.2. Articulation Committees

5.2.1. 2019 Joint Annual Meeting – Report

Mike Winsemann referred members to a summary regarding the 2019 JAM event, noting that it had been well-attended, and CATCAN participants had also participated. The venue (SFU Wosk Centre for Dialogue) had worked very well, given the late venue change. Presentations are available at bccat.ca/articulation/jam

The date and location for next year's JAM have been set: November 6, 2020 at the Pinnacle Harbourfront Hotel, Vancouver.

5.3. TAC Projects

5.3.1. "Stepping Out" Report

This report, prepared for BCCAT by Plaid Consulting, takes a look at the patterns of BC students stepping out mid-program to earn credits at a second or additional institution. See bccat.ca/pubs/steppingout.pdf

5.4. Transfer Innovation (TI) Projects

5.4.1. TI Program Review

The subcommittee overseeing the TI Program Review is working on a proposed outline for restructuring the TI program, which will be discussed at the next TAC meeting. It is expected to be finalized by April 2020, with a view to re-launching the program this year.

5.5. Transfer Agreement Maintenance

Transfer agreements on the TCS require improved attention to maintenance going forward. Mike was able to gather feedback at the 2019 JAM event, and a TCS data audit resulted in approximately 30% changes to course listings in the BC Transfer Guide. In 2020, transfer reports will go out to post-secondary institutions highlighting agreements that have not been reviewed for 10+ years to encourage regular updates.

6. ADMISSIONS

6.1. Admissions Committee (Last Meeting: October 11, 2019)

The last meeting of the Admissions Committee focused on key projects (block transfer and degree partnership pathways, and for competency-based admissions processes and assessment), and proposed projects for next year.

6.2. Block Transfer Agreements: Implementing and Communicating BTAs in the BC Transfer System

This project looked at the issue of how to ensure block transfer listings are kept up-to-date, and that this information is readily accessible to students. The report, prepared by Paul Merner, is available at bccat.ca/pubs/BTReport2019.pdf

6.3. Update on Transfer Data in CDW

There was good discussion at the last meeting of the Institutional Research Directors on this project, focused on sharing the CDW data with institutions through a dashboard. The goal is to provide user-friendly access for CDW institutions.

6.4. Journal Article Based on *Being Seen, Being Counted*
http://www.jspte.org/Volume4/JSPTEv4p281-298Scott5735.pdf

This article (regarding post-secondary gender data consideration) was shared for information, noting the reference to BCCAT's research publication, *Being Seen, Being Counted*. See bccat.ca/pubs/BeingSeen.pdf

7. RESEARCH

7.1. Research Committee (Last Meeting: November 8, 2019)

At the last Research Committee meeting, Plaid Consulting gave a presentation about the Dual Credit project (see item 7.2 below). Other projects under discussion included the Credits to Graduation (peer review now completed) and Transfer Student Profile and Performance study. The next meeting will be on February 7, 2020.

7.2. Research Projects

- **PRESENTATION**: Experiences and Performance of Academic Dual Credit Students
  by Andrew Drinkwater & Patrick Lougheed, Plaid Consulting www.plaid.is/bccat

- **PRESENTATION**: Residency Requirements at BC Transfer System Institutions
  by Alena Goncharova, BCCAT Project Assistant/CO-OP Student

8. TECHNOLOGIES

8.1. BCCAT.ca Redesign Project

The redesign of the BCCAT.ca is going well as content is being updated and revised according to the new web structure. The refreshed site is expected to be ready to launch in January-February 2020.

8.2. BCTransferGuide.ca Enhancements

The BC Transfer Guide website is undergoing minor changes this year, based on the findings of the external review. Plans are to carry out more substantive changes next year. A key priority will be to use nomenclature and navigation that is more accessible to "non-expert" users.

8.3. Transfer Credit System (TCS) Update

Mike updated on the new, "atomic" data model for the TCS at the 2019 JAM. Changes to the TCS will include an improved evaluation interface, additional automation and new features requested by users to allow them to better manage their articulation activities. Changes to the system will go live in by March, 2020.

9. MARKETING & COMMUNICATIONS

9.1. Education & Career Fairs www.educationcareerfairs.com/

Val Yorkston gave an update regarding recent outreach activities, including participation at the following Education & Career Fairs: Kelowna (Nov. 25), Nanaimo (Nov. 28), Abbotsford (Dec. 2), Surrey (Dec. 4), and Vancouver (Dec. 6). These events provide a valuable opportunity to speak with students, advisors, teachers, parents and others regarding BCTransferGuide.ca and transfer in BC. BCCAT and EPBC also co-presented at these events, to provide an over-arching look at post-secondary study in BC, and key planning tools and information.

9.2. Video Project/Testimonials

This year, we worked with Eyes Multimedia to put together a special, commemorative video celebrating the growth and development of the BC Transfer System, BCTransferGuide.ca, and BCCAT's facilitating role in this dynamic transfer eco-system. Special thanks go to all of the interviewees who are featured in this video, and individual testimonial clips which are expected to be rolled out through spring 2020. The video and related information is available at bccat.ca/system/history

9.3. Friends of BCCAT

Throughout 2019, we have invited a number of "Friends of BCCAT" to share about the BC Transfer System from their experiences and perspectives. Special thanks go to these individuals for contributing in this way. The resulting PDFs are available at bccat.ca/friends

9.4. ENGAGE – 30th Anniversary Issue

The November 2019 issue of the ENGAGE e-newsletter focuses on BCCAT's anniversary celebrations and the 2019 Joint Annual Meeting. This newsletter provides regular updates about recent issues, developments, and publications. Council members are encouraged to share and subscribe. See bccat.ca/about/communications/engage

10. INTER-PROVINCIAL/INTERNATIONAL ISSUES & DEVELOPMENTS

10.1. CATCAN

CATCAN met together prior to JAM 2019, and members worked together on a work plan of collaborative projects. This was an exploratory meeting to consider potential projects and logistical challenges. Members were provided with a document outlining potential projects.

The group will meet by teleconference again next week to continue discussions.

The following initiatives are among those being looked at for 2020:

- Technology and Data working group
- Prior Learning (for those CATs that are responsible for PLAR, unlike BCCAT which is not)
- Course outlines – share info across jurisdictions?
- Block Transfer pathways
- Transfer nomenclature – try to more closely align our terminology as appropriate.

10.2. ARUCC Groningen and Student Mobility Initiative

An RFP was recently launched regarding the development of a "National Data Exchange Network". See www.arucc.ca/en/projects/task-force-groningen.html

10.3. Groningen Declaration Network (GDN)

10.3.1. 9th Annual GDN Meeting – India, April 2020

The 9th Annual GDN Meeting will be held in India on April 15-17, 2020. Mike Winsemann and Rob Fleming plan to give presentations. The Call for Proposals has been issued. Details are available at: www.groningendeclaration.org/2020-india-call-for-proposals-to-present/

10.3.2. BCCAT Becoming Signatory to Groningen Declaration

The principles of the Groningen Declaration, though non-binding, resonate with those underlying the BC Transfer System, and have informed key inter-provincial initiatives, such as the National Electronic Data Exchange Network. AS BCCAT seeks to expand the TCS and incorporate pan-Canadian and international credit agreements, the philosophy and approach of the GDN presents a framework that aligns with BCCAT and the BC Transfer System. By signing on to the declaration for the Executive Director to become a signatory, BCCAT would be reinforcing clear support for these principles and goals. A number of provinces, and individual institutions and organizations have already signed on to date.

→ **MOTION:** *To authorize the Executive Director to become a signatory to the Groningen Declaration on behalf of BCCAT.*   *K. McCredie / G. Krause*   <u>**CARRIED.**</u>

→ *ACTION: Rob Fleming will send a link showing the groups, institutions, and organizations involved.* NOTE: Link later confirmed as: https://www.groningendeclaration.org/signatories/

10.4. International Meetings

Rob Fleming noted recent and upcoming meetings with international contacts to share about the TCS and BC's transfer network and consider opportunities for collaboration.

- Hong Kong Academic Leads: Transfer Research/Project
- Technische Hochschule Institute (Germany):
   BCCAT Transfer Credit System (TCS) in the Context of Student Mobility
- Irish Consulate: Partnerships between Irish and BC Post-Secondary Institutions

11. OTHER ITEMS OF INTEREST

See bccat.ca/pubs/CurrentIssuesDec2019.pdf

12. ANY OTHER BUSINESS

13. ADJOURNMENT