

## MEETING MINUTES *(Approved by Council)*

### Attendees:

#### COUNCIL MEMBERS:

BARNESLEY, Roger	<i>President Emeritus, Thompson Rivers University (Co-chair)</i>
BILLY-MINNABARRIET, Verna	<i>Vice-President Academic &amp; Strategic Partnerships, Nicola Valley Institute of Technology</i>
DAVIS, Eric	<i>Provost and Vice-President Academic, University of the Fraser Valley</i>
DENTON, Kathy	<i>President &amp; CEO, Douglas College</i>
FERNANDEZ, Darran	<i>Associate Registrar &amp; Director, Student Support &amp; Advising, Enrolment Services, University of British Columbia</i>
FLEMING, Rob	<i>BCCAT Executive Director (Co-Chair)</i>
GREENGOE, Nicole	<i>Registrar, University of Victoria</i>
LONGO, Julie	<i>Program Review Facilitator/Instructor, Langara College</i>
McCAUSLAND, Elizabeth	<i>English Instructor, Douglas College</i>
McCREIDIE, Karen (Fri.)	<i>Registrar, Capilano University</i>
McCULLOUGH, Lisa	<i>Superintendent of Schools (CEO), School District No. 48 (Sea to Sky)</i>
MURCIA, Carolina	<i>Post-Secondary Student, Capilano University</i>
O'MEARA, Tami	<i>Dept. Head, Student Access and Support and Counsellor, Selkirk College</i>
OVENELL, Christa	<i>Director and Principal, Fraser International College</i>
OWEN, Bill	<i>Vice-President Student Recruitment, University of Northern BC</i>
RUSSELL, Carolyn	<i>Director, Recruitment, University of Victoria</i>
ST. CLAIR, Ralf	<i>Dean of Education, University of Victoria</i>
SUTHERLAND, Katherine	<i>Special Advisor to the Provost, Thompson Rivers University</i>

#### BCCAT STAFF MEMBERS

ADAMOSKI, Robert	<i>Director, Research &amp; Admissions</i>
ERSKINE, Ruth	<i>Committee Coordinator</i>
FITZGIBBON, John	<i>Director, Transfer &amp; Articulation</i>
KOOK, Jennifer (Fri.)	<i>Administration &amp; Technology Support Coordinator</i>
TIKINA, Anna (Thurs.)	<i>Research Officer</i>
WINSEMANN, Mike	<i>Director, Information Technology</i>
YORKSTON, Valerie	<i>Executive Assistant to the Council and Communications Coordinator</i>

#### GUESTS:

COTIE, Kate	<i>Director, Strategic Policy &amp; Planning, Ministry of Advanced Education</i>
HEMANI, Rummana Khan	<i>Registrar, Simon Fraser University</i>
SCOTT, Kai	<i>TransFocus Consulting</i>

*Actions  
or Outcomes*

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### 1. CALL TO ORDER & WELCOME

Roger Barnesley called the meeting to order and briefly outlined the schedule for this two-day meeting.

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### 2. APPROVAL OF PROPOSED AGENDA

The proposed agenda was adopted as presented.

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### 3. APPROVAL OF MINUTES OF THE PREVIOUS MEETING

The minutes of the March 2017 meeting of Council were adopted as presented, and Rob Fleming noted that the action items arising would be addressed throughout today's agenda.

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## 4. COUNCIL BUSINESS

### 4.1. Provincial Issues and Developments

#### 4.1.1 Ministry Update

Kate Cotie gave a brief update regarding current developments at the Ministry, noting that standard operations are continuing but any policy-linked issues or developments are pending until the new cabinet has been formed.

#### 4.1.2 Indigenous Issues & Developments

Verna Billy-Minnabarriet provided a brief update, covering the following:

- Ministry Indigenization Project – This project is looking at possible development of an Indigenization template for post-secondary curricula. A Steering Committee has been established and the Terms of Reference being finalized. It meets quarterly.
- Bill C33 – Indigenous Education Bill – This bill opens the way to reforming Indigenous education in Canada. Provinces are considering how to respond/proceed.
- K4-12 – FNESC is currently renegotiating the TEFA (Tripartite Education Framework Agreement) agreement impacting 153 band structured schools.
- Aboriginal Services Plan Review – This review is currently stalled due to the election process.
- Aboriginal Training Partnership program – now multi-year (2017-2020) review expected to be completed by October 2017. Looking at 3 and 4-year degrees. Language Fluency Degree - A Language Expert Committee are looking at development a template for this new degree.
- K-12 Transitions/Learning Modernization Project – IAHLA institutions in consultation regarding an alternative model termed “ungrading”.

*ACTION: Verna Billy-Minnabarriet to contact Dianne Biin (Indigenization Project Coordinator, BCcampus) to request that she send Rob Fleming information regarding the Language Fluency Degree.*

#### 4.1.3 Learning Modernization Initiative Implementation

The think tank met April 24 and may meet again in the fall. There will be a BCRA meeting with the two Ministries on June 26 that will focus on timelines. This led to discussion regarding the pressing need for more detail to allow institutions to prepare as appropriate (e.g., final form of tests?). There is still a lack of clarity regarding how these changes will be rolled out.

### 4.2. Staff Report to Council on External Activities

Rob Fleming provided the following highlights on recent staff activities:

- The EducationPlannerBC project continues to place a significant demand on staff resources as staff members are involved with key committees and operations.
- Articulation Committees – April to June have come to be known as “articulation season” as most committee meetings are scheduled during that period. Staff members attended over thirty meetings this spring in order to listen and share pertinent transfer and articulation related issues.
- Rob Fleming also meets regularly with sector groups and Ministry contacts; and is a member of the Degree Quality Assessment Board.
- Staff members are also involved with the post-secondary advisory group connected to the K-12 Learning Modernization project. There are also numerous opportunities to provide presentations on fresh STP and CDW data.
- Staff members have also continued to participate with provincial groups and individuals concerning multiple initiatives (e.g., Groningen, CATs MoU, PCCAT Board and Conference).

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### 4.3. 2016-17 Projects & Activities Chart

This chart was provided as an overview of the status of projects and activities carried out by staff according to the 2016-17 work plan. It will be made available to Ministry contacts and posted to the BCCAT website alongside this year's Annual Review.

**ACTION:** Rob Fleming or John FitzGibbon will follow up with the ad hoc committee in the fall for review of proposed policy revisions

### 4.4. (Ad Hoc) Policy Review Committee

Further to a decision made at the March 2017 Council meeting, plans are underway to review and edit Council policy documents as appropriate. Rob Fleming asked members to let him know if they are interested in volunteering to work with this committee. Bill Owen, Tami O'Meara, Darran Fernandez, and Margaret Heldman from the TAC expressed interest in acting as an ad hoc committee.

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## 5. ADMISSIONS

### 5.1. Admissions Committee *(Last Meeting: April 21, 2017)*

Robert Adamoski thanked Nicole Greengoe, who recently completed her term as Committee Chair, and Karen McCredie for stepping into this role.

### 5.2. Admissions Projects

#### *5.2.1 Gender Nomenclature (Presentation by Kai Scott, TransFocus Consulting)*

The final report for this project, *Being Seen, Being Counted: Establishing Expanded Gender and Naming Declarations* is due for publication shortly. It was noted that the report would be going to the BCRA on June 26<sup>th</sup> for their discussion and review of the recommendations. See [bccat.ca/pubs/beingseen.pdf](http://bccat.ca/pubs/beingseen.pdf)

#### *5.2.2 Dual Credits*

This report looks at the transition and post-secondary achievement of dual credit students in the South Island Partnership, a partnership of Camosun College and five school districts located in the south of Vancouver Island, BC. See [bccat.ca/pubs/dualcredit\\_may2017.pdf](http://bccat.ca/pubs/dualcredit_may2017.pdf)

### 5.3. Student Transitions Project

#### *5.3.1 Exploration of AGPA and iGPA in the STP*

This technical report prepared by Joanne Heslop, STP Manager, to inform institutional research offices compares the features of these two measures of high school achievement.

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## 6. RESEARCH

### 6.1. Research Committee *(Last Meeting: April 7, 2017)*

Bill Owen spoke as the new Committee Chair (now that Kate Ross has completed her term). He noted that, at its recent meeting, the committee spent considerable time discussing the key objectives of BCCAT's research, including projects undertaken under the Contemporary Issues CFP and how they might best be promoted and encouraged.

**ACTION:** Regarding the Contemporary Issues call for proposals, Council members were asked to forward any suggestions for potential projects to BCCAT staff.

### 6.2. Research Projects

#### *6.2.1 Transfer Students Performance Measures*

This project looked at approaches to evaluate how well transfer pathways prepare students for post-secondary success. See [bccat.ca/pubs/tsperformance.pdf](http://bccat.ca/pubs/tsperformance.pdf)

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## 7. TRANSFER & ARTICULATION

### 7.1. Transfer & Articulation Committee (TAC)

#### 7.1.1 Transfer & Articulation Committee (Last Meeting: May 19, 2017)

Eric Davis, new Committee Chair, spoke briefly about this meeting, noting key discussions focused on the K-12 changes issue (as discussed at articulation committees) and the Yorkville University application (See item 7.1.2 below). John FitzGibbon also provided a brief update on TAC projects. (See item 7.4 below.)

#### 7.1.2 Yorkville University Application for BCTS Membership

[NOTE: R. Barnsley recused himself for this discussion; Kathy Denton stands in as substitute Co-Chair.]

After the January 2017 TAC meeting, John FitzGibbon approached his contact at Yorkville with a number of questions which the TAC requested be addressed. The revised application was presented to the TAC for discussion at their May 19 meeting. The TAC passed a motion to recommend to the Council that the application be approved as follows:

- **MOTION:** To approve the application of Yorkville University for membership to the BC Transfer System, with the following provisions: (a) confirmation of approval from the Degree Quality Assessment Board, and consent from the Minister for them to offer their approved program, and b) satisfactory clarification of the institution's PLAR policy and indication of participation in appropriate articulation committees.

**NOTE:** This was a motion of the TAC, not of the Council.

Council members reviewed the application and key points arising from TAC's discussion and motion, and the following points were raised:

- Concerns regarding the PLAR awarding process, as not being available to know whether it is in line with BC Transfer System practice;
- BCCAT doesn't have jurisdiction over PLAR and there is no provincial policy. It doesn't normally factor in to transfer agreements; and
- If there isn't sufficient rigor to the PLAR assessment process, it could spell difficulty for transfer students down the road (e.g., post-baccalaureate), due to the atypical nature of their degree.

**ACTION:** John FitzGibbon will notify his contact Yorkville University about Council's discussion and next steps. BCCAT staff members will also address other action items as listed.

After some discussion, Council members agreed on the following plan of action.

- Receive formal confirmation of degree approval and ministerial consent from DQAB, with any outstanding conditions being met;
- Request more clarification regarding the model of PLAR assessment (e.g., portfolios?)
- Rob Fleming to check that DQAB monitoring process includes appropriate follow-up;
- Refer them to PLAR contacts/resources to help develop their policies and process; and

When these steps are all met, then the application should come back to the Council for decision at the September 2017 meeting

### 7.2. Articulation Committees

#### 7.2.1. Articulation Committee Meeting Themes

John FitzGibbon is in the process of preparing a paper outlining key themes at articulation committee meetings this year. He also noted a few examples: International students, Indigenization, K-12 changes, mental health, changes in student populations, open textbooks, etc.

#### 7.2.2. Transfer Innovation (TI) Projects

John referred members to the updated summary of TI projects completed to date, including those in process.

**ACTION:** John will provide the "Themes" document for the Council, TAC, and participants at the Joint Annual Meeting later this Fall.

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## 7.3. TAC Projects

John FitzGibbon provided a brief update on the following projects.

- Experiential Education - This report has now been finalized and is available online at [bccat.ca/pubs/expeducation.pdf](http://bccat.ca/pubs/expeducation.pdf)
  - Other project updates: Field School Coordination; Interdisciplinary Course and Program Transfer, International Credit Transfer
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## 8. TECHNOLOGIES

### 8.1. EducationPlannerBC

The EducationPlannerBC committees and working groups are meeting regularly and the project is on target. A number of new additions are rolling out including a new application form and document upload capability. There has been significant work on the transcript exchange, and policy discussions on items such as fee and capacity management, application dates, and data management.

### 8.2. Transfer Credit System (TCS) Developments

The new Transfer Credit System (TCS) is scheduled for user acceptance testing in July. The system was built upon the work completed by Campus Manitoba. If all goes well, the TCS will launch into production later in the summer.

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## 9. INTER-PROVINCIAL ISSUES & DEVELOPMENTS – R. Fleming

### 9.1. Pan-Canadian Consortium on Admissions & Transfer (PCCAT)

The 2017 PCCAT Conference will be in Toronto June 8-9, 2017. Meanwhile work has begun on a Strategic Records Management Project and a review of board governance and the Terms of Reference. Strategic planning also continues to be a focus - e.g. what scope on research, policy and connectivity with provinces which is likely to lead to recommendations on more formal relationship with CATs. See [www.pccatweb.org](http://www.pccatweb.org) for further details.

### 9.2. MOU of Canadian “CATs” – Update

The existing MOU has been expanded to include seven credit transfer councils (BC, Alberta, Manitoba, Saskatchewan, Ontario, New Brunswick, and Nova Scotia.) The formal signing and announcement is due to take place at the 2017 conference in June. See [bccat.ca/about/news/mou](http://bccat.ca/about/news/mou)

### 9.3. ARUCC Groningen SC

Robert Adamoski and Rob Fleming have now been appointed as PCCAT representatives on the ARUCC Groningen and Student Mobility Project Steering Committee. For more information, see <http://arucc.ca/en/resources/task-force-groningen.html>

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## 10. OTHER ITEMS OF INTEREST - The following articles were presented for information only.

- **International students’ concept of “home” shapes post-graduation plans**  
<http://news.ubc.ca/2017/02/16/international-students-concept-of-home-shapes-post-graduation-plans/>
  - **First Nations Language Degree Under Development** <http://www.bccolleges.ca/outreach/itn/2017/02/13961?>
  - **Camosun signs pathways agreements with top global English language providers**  
<http://camosun.ca/news/press-releases/2017/pathway-agreements.html?>
  - **Could US uncertainty mean more foreign-student cash for Canada?**  
<http://www.cbc.ca/news/canada/windsor/canada-foreign-student-cash-us-uncertainty-1.3964602?cmp=rss&>
  - **High school for international students at UNBC a possibility**  
<http://www.princegeorgecitizen.com/news/local-news/high-school-for-international-students-at-unbc-a-possibility-1.9710976?>
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- **Four Megatrends in International Higher Education: Massification**  
<http://higheredstrategy.com/four-megatrends-in-international-higher-education-massification/>
  - **Truth and Reconciliation** <http://higheredstrategy.com/truth-and-reconciliation-2/>
  - **One credential, one career? Think again.** <https://forum.academica.ca/forum/one-credential-one-career-think-again?>
  - **UBC's Santa Ono to head innovation network**  
<http://www.theprovince.com/news/local+news/santa+head+innovation+network/12768217/story.html?>
  - **Brock first Canadian university to have experiential education definitions adopted by its senate**  
<https://brocku.ca/brock-news/2017/01/brock-first-university-in-canada-to-have-experiential-education-definitions-adopted-by-senate/?>
  - **Coming in 2017**  
<https://www.insidehighered.com/views/2017/01/13/upcoming-trends-2017-colleges-should-prepare-essay#.WHkPaORvTjA.mailto>
  - **Reimagining the college transcript**  
<https://www.insidehighered.com/blogs/higher-ed-gamma/reimagining-college-transcript#.WHkMv4W7HIY.mailto>
  - **Students with university degrees who seek skills for jobs turn to colleges**  
<https://www.thestar.com/yourtoronto/education/2016/12/22/students-with-university-degrees-who-seek-skills-for-jobs-turn-to-colleges.html?>
  - **Opinion: International education can be a principled win-win situation**  
<http://vancouversun.com/opinion/opinion-international-education-can-be-a-win-win>
  - **Preparing graduates for future knowledge practices**  
<https://www.insidehighered.com/blogs/higher-ed-gamma/preparing-graduates-future-knowledge-practices-1?>
  - **From high school to graduation and beyond: Pathways of young immigrants in a Toronto college**  
<http://www.senecacollege.ca/mobilityresearch/reports.html?>
  - **DND to dispose of Royal Roads property; First Nations could benefit.**  
<http://www.timescolonist.com/news/local/dnd-to-dispose-of-royal-roads-property-first-nations-could-benefit-1.6126990?>
  - **Students with university degrees who seek skills for jobs turn to colleges**  
<https://www.thestar.com/yourtoronto/education/2016/12/22/students-with-university-degrees-who-seek-skills-for-jobs-turn-to-colleges.html?>
  - **College in Canada? After Trump's win, more in US consider it**  
[http://bigstory.ap.org/article/db827b0d7ea247788199032cebe18e23/college-canada-after-trumps-win-more-us-consider-it?utm\\_source=Academica+Top+Ten&utm\\_campaign=04cd7d939f-EMAIL\\_CAMPAIGN\\_2017\\_01\\_03&utm\\_medium=email&utm\\_term=0\\_b4928536cf-04cd7d939f-47782189](http://bigstory.ap.org/article/db827b0d7ea247788199032cebe18e23/college-canada-after-trumps-win-more-us-consider-it?utm_source=Academica+Top+Ten&utm_campaign=04cd7d939f-EMAIL_CAMPAIGN_2017_01_03&utm_medium=email&utm_term=0_b4928536cf-04cd7d939f-47782189)
  - **Lecturing likely not effective developing problem-solving skills in students**  
<https://news.ok.ubc.ca/2016/12/14/lecturing-likely-not-effective-for-developing-problem-solving-skills-in-students/>
  - **Skilled labour shortage could cost BC billions, report says**  
<http://www.cbc.ca/news/canada/british-columbia/skilled-labour-shortage-could-cost-b-c-billions-report-says-1.3895799?cmp=rss&>
  - **More on International Fees in Canadian Universities**  
<http://higheredstrategy.com/more-on-international-fees-in-canadian-universities/>
  - **How to win the global war for university talent**  
<http://www.univcan.ca/media-room/media-releases/win-global-war-university-talent/?>
  - **University of Alberta open to more international students following Trump, Brexit**  
<http://www.edmontonsun.com/2016/12/04/university-of-alberta-open-to-more-international-students-following-trump-brexit?>
  - **CNC program helping at-risk students**  
<http://www.princegeorgecitizen.com/news/local-news/cnc-program-helping-at-risk-students-1.3508940?>
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## 12. ANY OTHER BUSINESS - There were no other items of business.

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## 13. ADJOURNMENT

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# ANNUAL PLANNING MEETING

for Friday, June 2, 2017 (9:30am - 12:00 noon)

<p><b>A. Welcome and Opening Remarks</b></p>	
<p><b>B. 2016-17 Annual Review</b> – R. Fleming/V. Yorkston (See <a href="http://www.bccat.ca/about/annualreview">www.bccat.ca/about/annualreview</a>)</p> <p>Rob Fleming presented this year’s Annual Review: <i>From Access to Success</i>, which serves as one key piece in BCCAT’s accountability to the Ministry and to the system. Val noted that this report offers highlights on projects and activities undertaken by the Council to expand student access by supporting and advancing transfer and mobility. There will also be an accompanying infographic; both will be made available at <a href="http://bccat.ca/about/annualreview">bccat.ca/about/annualreview</a></p>	
<p><b>C. 2016-17 Operations Budget vs. Actual Expenditures</b> – R. Fleming</p> <p>Rob walked through key points in the 2016-17 budget and actual expenditures.</p> <p>➤ <b>MOTION:</b> To accept the report on 2016-17 Operations Budget vs. Actual Expenditures.</p>	<p>E. Davis / T. O’Meara <u>CARRIED.</u></p>
<p><b>D. 2017-18 Proposed Budget &amp; Work Plan</b></p> <p>1. Overview &amp; Proposed Operating Budget</p> <p>Rob began by referring to the Letter of Expectation from the Ministry noting the broad statement on BCCAT’s mandate which is worked out in detail as we liaise with Ministry Directors and contacts throughout the year. There continues to be a clear understanding of Council’s autonomy within the framework of accountability to the Ministry. There is also recognition that one-time funding needs to be operationalized for lease, staffing and admin fee costs.</p> <p>Rob walked through the proposed budget for 2017-18, starting with operations. He noted a significant increase in administrative fees in keeping with a new Service Agreement between the Ministry and BCIT. Other key points included:</p> <ul style="list-style-type: none"> <li>• We will be hiring another Co-op student this year to assist with select projects.</li> <li>• Travel for Council and Staff has been consolidated to one account.</li> </ul> <p>Rob then turned to the proposed budget request for Council projects, noting that we are looking at a significant savings this year now that EducationPlannerBC content management has moved to BCcampus/SFU. This increases available funds for other projects.</p> <p>2. Proposed Work Plan</p> <p>BCCAT staff members then walked through key projects and activities outlined in the 2017-18 work plan. Key presentation and discussion points are provided below.</p> <p>ADMISSIONS:</p> <ul style="list-style-type: none"> <li>• Capturing and sharing successful practices in key areas of admissions practices (e.g. high school non-graduates, under-represented groups)</li> <li>• Continuing to partner with BCRA and key system initiatives</li> </ul> <p><i>Comments/Discussion: Members agreed that it is important to be looking at admission practices for international students, and also practices in BC as compared with other provinces.</i></p> <p>RESEARCH:</p>	

- Monitoring effectiveness of credit transfer pathways (e.g. survey of movers)
- Providing system-level information on emerging credentials and learner pathways (e.g. charting the growth in post-degree certificates and diplomas in BC)

*Comments/Discussion: There was some discussion regarding the project looking at post-degree certificates. It was agreed that it is vital to understand not only what is happening (regarding the proliferation of these credentials), but also why. There is also a need to understand the variation in credential nomenclature.*

**TRANSFER AND ARTICULATION**

- Supporting transfer innovation (funding, oversight, support)
- Coordinating transfer system activities (articulation committee coordination, the Joint Annual Meeting – JAM, BCCAT-SAAF cohosting transfer-oriented forum, continuing to assist with K-12 transitions as appropriate)
- Understanding transfer – research across BC and elsewhere (research)

*Comments/Discussion: There was some discussion regarding the participation of private institutions with articulation committees, how they are viewed, and what they might contribute.*

**INFORMATION TECHNOLOGY**

- Launch of new Transfer Credit System (TCS)
- Ongoing development of EducationPlannerBC (EPBC)
- BCCAT website enhancements (working with the Marketing and Communications team)

*Comments/Discussion: it is advisable that we start looking at cyber security to ensure that we have what we need to meet best practices for security for BCCAT’s web resources. It was also noted that the EPBC operations and governance responsibilities continue to demand considerable staff time and attention.*

**COMMUNICATIONS:**

- Strengthening and refining communications strategy and approaches (e.g. transit ad campaign, outreach at school/fairs)
- BCCAT website enhancements (working together with Mike Winsemann, Director of Transfer and Technology, and Bayleaf).

**COLLABORATION**

- Facilitating policies and practices that strengthen post-secondary access, credit transfer, credential recognition, and quality assurance within and across provincial jurisdictions. (e.g. collaboration and interaction with post-secondary partners, the Ministry, and inter-provincial counterparts)

➤ **MOTION: To approve the proposed 2017-18 Budget and Work Plan with minor edits as discussed.**

**ACTION:** BCCAT staff to recognize high-functioning/ contributing private institutions, and to follow-up with institutions as appropriate in relation to the DQAB reporting processes.

**ACTION:** Mike Winsemann will investigate and put together a plan looking into cyber-security issues and next steps.

R. St. Clair /  
C. Russell  
CARRIED.

**E. Adjournment & Next Meetings:**

Before adjourning, Rob Fleming extended his thanks and appreciation to Roger Barnsley (as outgoing Co-Chair), for his leadership and contributions throughout his terms as Council Co-Chair. He also thanked outgoing Council members (Katherine Sutherland, Carolina Murcia, and Gordon Myers). Roger Barnsley and Katherine Sutherland also expressed their appreciation of the Council and its work.

- **Friday, October 6, 2017 – BCIT – Downtown Campus, Vancouver, BC**
- **Friday, December 1, 2017 – location TBD**
- **Friday, March 2, 2018 – location TBD**
- **Thursday, May 31 (pm) AND Friday, June 1 (am) 2018 – BCIT – Downtown Campus, Vancouver, BC**