
MEETING MINUTES (Approved)

Attendees:

COUNCIL MEMBERS:

BARNSLEY, Roger	<i>President Emeritus, Thompson Rivers University (Co-chair)</i>
FLEMING, Rob	<i>BCCAT Executive Director (Co-Chair)</i>
DENTON, Kathy	<i>President & CEO, Douglas College</i>
FERNANDEZ, Darran	<i>Associate Registrar & Director, Student Support & Advising, Enrolment Services, University of British Columbia</i>
LONGO, Julie	<i>Dean of Arts, Langara College</i>
McCAUSLAND, Elizabeth	<i>English Instructor, Douglas College</i>
McCREDIE, Karen	<i>Registrar, Capilano University</i>
MURCIA, Carolina	<i>Post-Secondary Student, Capilano University</i>
O'MEARA, Tami	<i>Counsellor, Selkirk College</i>
OWEN, Bill	<i>Vice-President Student Recruitment, University of Northern BC</i>
ST. CLAIR, Ralf	<i>Dean of Education, University of Victoria</i>

Regrets were received from: Verna Billy-Minnabarriet (*Vice-President Academic & Strategic Partnerships, Nicola Valley Institute of Technology*), Eric Davis (*Provost and Vice-President Academic, University of the Fraser Valley*), Nicole Greengoe (*Registrar, University of Victoria*), Gordon Myers (*Associate Vice-President, Simon Fraser University*), Christa Ovenell (*Director and Principal, Fraser International College*), Carolyn Russell (*Director, Recruitment, University of Victoria*), and Katherine Sutherland (*Special Advisor to the Provost, Thompson Rivers University*).

BCCAT STAFF MEMBERS:

ADAMOSKI, Robert	<i>Director, Admissions & Research</i>
BAO, Willa	<i>CO-OP Student, Assisting with BCCAT Projects</i>
ERSKINE, Ruth	<i>Committee Coordinator</i>
FITZGIBBON, John	<i>Director, Transfer & Articulation</i>
HESLOP, Joanne	<i>Student Transitions Project (STP) Manager</i>
TIKINA, Anna	<i>Research Officer</i>
WINSEMANN, Mike	<i>Director, Information Technology</i>
YORKSTON, Valerie	<i>Executive Assistant to the Council and Communications Coordinator</i>

GUESTS: Kate Cotie (*Strategic Policy & Planning, Ministry of Advanced Education*) and Fiona McQuarrie (*Associate Professor, School of Business, University of the Fraser Valley*).

*Actions
or Outcomes*

1. Call to Order & Welcome

Roger Barnsley (Co-Chair) called the meeting to order and provided a brief outline of the day. He also welcomed newly appointed members: Eric Davis, Kathy Denton, Darran Fernandez, Elizabeth McCausland, Carolina Murcia, and Christa Ovenell. Meanwhile, it was noted that Scott Robinson is stepping down from the Council, so the search for a secondary school representative will proceed over the next few weeks.

2. Approval of Proposed Agenda

The proposed agenda was adopted as presented.

3. Approval of Minutes of the Previous Meeting (June 2-3, 2016)

The minutes of the June meeting of Council were accepted as presented. Action items arising were to be addressed through the course of the day's agenda.

4. BCCAT: General Business

4.1. Staff Report to Council on External Activities

Rob referred members to the staff report which has been streamlined to focus mainly on external, pre-scheduled meetings and activities. Rob noted that staff members have devoted considerable time to the EducationPlannerBC project, the Degree Quality Assessment Board's Quality Assurance Audit initiative, data management issues, and regular work plan implementation.

Rob also informed members on staff participation at recent conferences, and on multiple inter-provincial projects and activities.

Members noted a letter from Santa Ono, the newly appointed President of UBC, outlining an appreciation of the strengths of the BC post-secondary system. On behalf of Council, Rob sent a letter of welcome to Prof. Ono in the summer.

ACTION: Rob Fleming will invite the UBC President to come and speak to the Council at a future date.

4.2. 2016-17 Projects and Activities Chart

This chart was provided as an overview of the status of projects and activities scheduled for 2016-17.

4.3. BCCAT Mandate, Membership, Role and Responsibilities – Update

Rob indicated the proposed revisions to Council's primary governance document, "BCCAT: Mandate, Membership, Role, and Responsibilities." The revisions largely relate to the elimination of the Education Planner Advisory Committee, due to the developments regarding the Education Planner BC initiative.

➤ **MOTION:** To approve the proposed revisions to the document, "Mandate, Membership, Role, and Responsibilities," including minor amendments as discussed and some general editing.

K. McCredie /
T. O'Meara
CARRIED.

4.4. Provincial Issues and Developments

4.4.1 Ministry Update

Kate Cotie provided a brief update (for information only) regarding issues and developments currently facing the Ministry.

4.4.2 DQAB Updates

Rob provided an update regarding DQAB's Quality Assurance Process Audit initiative and the stage one review process.

4.5. 2016 BCCAT Transfer Awards

Val Yorkston presented the report of the Awards Committee to the Council, and outlined the nomination and adjudication process.

➤ **MOTION:** To approve the recommendations of the Awards Committee regarding the 2016 BCCAT Transfer Award recipients.

(NOTE: This included a special recommendation to acknowledge John Dennison's outstanding contributions to the development of the BC post-secondary education system by conferring a posthumous Lifetime Achievement award in his honour.)

K. McCredie /
D. Fernandez
CARRIED.

The awards will be presented at a ceremony at the 2016 Joint Annual Meeting (JAM).

ACTION: Rob Fleming will contact Linda Dennison to invite her to the awards ceremony to witness the conferral of John's award.

5. Transfer & Articulation

5.1 Transfer & Articulation Committee (TAC)

5.1.1 TAC (Last Meeting: September 23, 2016)

Members referred to the minutes from the September meeting of the TAC. Key agenda items are outlined in the points below.

5.1.2 Articulation Request from Native Education College

Rob Fleming and John FitzGibbon raised this issue which drew significant discussion at the September 2016 TAC meeting. Native Education College has submitted a request to have specific course to course agreements listed in the BC Transfer Guide, under the terms of *BCCAT Policy 3.B.2: Listing of Transfer Agreements with Non-Member Institutions in the BC Transfer Guide* (see www.bccat.ca/pubs/nonmemberspolicy.pdf).

This item was brought to the Council as the TAC does not have the authority to approve these decisions. Rob explained the importance of clearly mapping out the requirements and process in considering this request, since this will likely set a precedent for future requests. In particular, Rob noted that NEC is certified with the [Private Training Institutions Branch](#) (PTIB) of the BC Ministry of Advanced Education overseeing private career and language training institutions, but has not undergone the DQAB review process for academic degree programs.

In ensuing discussion, members agreed that the articulation with indigenous post-secondary institutions is highly important and it may be appropriate to speak with IAHLA (Indigenous Adult and Higher Learning Association) representatives.

John FitzGibbon noted recent encouraging developments regarding the activities of the Indigenous Articulation Committee that met last year, and is due to meet in October 2016. It will likely have an important role to play regarding articulation of indigenized curriculum.

5.1.3 Dual Credit Forum Proceedings: April 22, 2016

John referred members to the final proceedings report arising from the discussions at the Dual Credit Forum in April. The report has been posted at <http://www.bccat.ca/about/dual>

5.1.4 2017 Forum Topic Discussion

Based on recent discussions (see the previous item above), the TAC are considering co-hosting (with the Senior Academic Administrators' Forum – SAAF) a discussion forum for institutions to share their approaches to indigenous curricula and pedagogy to help deepen understanding across the system. Rob noted that NVIT would be hosting the BC Post-Secondary Truth and Reconciliation Summit on October 20th and that it is appropriate to consider supporting priorities and activities emerging from this event and its organizers, as well as the institutions. If SAAF prioritizes organization of a forum, it was agreed that Deborah Hull (Executive Director of Teaching Universities, Institutes, and Aboriginal Programs Branch, Ministry of Advanced Education), and IAHLA and FNEC (First Nations Education Steering Committee) representatives should be invited to participate in planning the event, presenting, and leading discussions.

ACTION: John FitzGibbon and Rob Fleming will outline process steps as discussed and contact NEC to initiate follow up on this request.

ACTION: Rob Fleming will contact Verna Billy-Minnabarriet to begin the process of working with IAHLA regarding articulation within the BC Transfer System.

5.2 Articulation Committee Update

5.2.1. Articulation Themes

John referred members to this document which outlines key themes arising from articulation committee discussions this year. John has been sharing this document at Deans' meetings and they have commented on the usefulness of this information.

5.2.2. 2016 JAM Update

Ruth Erskine provided an overview of what is planned for the 2016 Joint Annual Meeting on November 10, 2016. She referred Council members to the draft program, and invited them to register. (See www.bccat.ca/articulation/jam)

5.3 TAC Projects

5.3.1 *Changes in BC K-12 Education and Their Relationships to Students' Post-Secondary Experiences*

Fiona McQuarrie presented the findings of her final report. This project considered possible implications of K-12 curricula changes for BC post-secondary institutions. When finalized, this report will be posted to bccat.ca. After some discussion regarding the usefulness of this information despite the challenges involved with compiling research, the following motion was put forward:

➤ **MOTION:** To receive the report, "Changes in British Columbia K-12 Education and Their Relationship to Students' Post-Secondary Experiences'.

R. St. Clair /
D. Fernandez
CARRIED.

5.3.2 *Calls for Expressions of Interest: Field School Coordination; Interdisciplinary Course and Program Transfer*

Details regarding recently issued EOIs for these two research topics were provided for member information. (The deadline for submissions is Oct. 14, 2016.)

5.3.3 *Experiential Learning Research Report Update*

This project is nearing completion. A final report is expected to be submitted at the next TAC meeting.

ACTION: The Experiential Learning report may be presented to the Council at their March 2017 meeting.

5.4 Transfer Innovation (TI) Project Update – J. FitzGibbon

5.4.1 *Current Projects Summary*

John referred members to an overview of completed TI projects. Two projects are due for completion in June 2017 (Tourism/Hospitality Common Core and Community and School Support – CASS Matrix).

5.4.2 *Engineering Common Core Final Report*

This report was received by the TAC at its September meeting. See the report at <http://www.bccat.ca/articulation/arts/engineering>

6. Admissions

6.1 Admissions Committee

6.1.1 *Admissions Committee (Next Meeting: Oct. 14, 2016)*

There was nothing to report on about the Admissions Committee as it had not met since the Council met in June 2016.

6.2 Admissions Projects

6.2.1 *Availability of Applicant Data in Common Application Systems*

This project takes a look at possible models for the collection of system-wide applicant data in the BC public post-secondary system. It focuses on how applicant data is collected and distributed in jurisdictions with common application platforms. Interviews were conducted with relevant staff in Alberta, Ontario and other jurisdictions. An advisory committee struck by the BC Registrar's Association has provided input to the research, and the report will be going to the Admissions Committee at its next meeting for approval.

6.2.2 *CDW Course Data Update*

Anna reported that this work is continuing. A research agreement with the Ministry was extended on an ongoing basis, and a reporting template approved by the Ministry. Approval of the template is sought from CDW institutions. May 2016 data has been received and analysis is underway.

6.2.3 *Gender Nomenclature*

Robert Adamoski reported on this project, which is being overseen by a BCRA Advisory Committee. Key issues for consideration have now been identified through consultation with 32 jurisdictions, including a range of possible approaches for the BC context. Council members agreed on the complexity and importance of these issues, and the value of taking a careful and balanced approach. The project is expected to be completed by spring 2017. Additional funding is available from the contingency account (over and above the initial \$20,000 as it is clear that this work will require extensive consultations).

6.3 Student Transitions Project (STP)

6.3.1 *STP Research Updates*

Joanne Heslop presented on recent STP research findings. For information regarding STP reports and publications, see www.aved.gov.bc.ca/student_transitions/

7. Research

7.1 Research Committee

7.1.1 *Research Committee (Next Meeting: November 18, 2016)*

There was nothing to report on as the committee has not met since Council last met in June 2016.

7.2 Research Projects

7.2.1 *What is Academic Credit?*

Fiona McQuarrie presented the findings of this report that reviews current literature on academic credit, describes emerging trends in credit assessment, and identifies existing practices in credit evaluation at BC post-secondary institutions. Members agreed that this report provides useful information for starting a conversation on the use of academic credits as academic currency. The report is available at www.bccat.ca/pubs/academiccredit.pdf

7.2.2 *Dual Admissions*

This report reviews dual admissions models in BC and explores the motivations and experiences of institutions with dual admissions programs, as well as enrolment numbers and students' experiences. (NOTE: The report was posted shortly after the Council meeting at www.bccat.ca/pubs/dualadmissions.pdf.)

7.2.3 *Degree Partnership Database*

Willa Bao reported on the degree partnership database that she has been working on. The database was last updated in 2012, and at present the work includes updating the list of existing degree partnerships and verifying the list with partner institutions. The list will be posted to the BC Transfer Guide.

7.2.4 *Call for Proposals: Contemporary Issues in Student Mobility*

BCCAT recently issued a Call for Proposals for research on contemporary issues in student mobility. The deadline for Letters of Intent was September 30, 2016. The 2015 projects are expected to be completed shortly, including Lesley Andres' 27 year longitudinal study and Stephanie McKeown's project looking at Indigenous Persistence.

8. Technologies

8.1 EducationPlannerBC.ca

Rob reported that work continues with the Ministry and the sector on the overall governance of the common application platform initiative as well as oversight for the new EducationPlannerBC.ca website through two committees established for these purposes (Rob also noted that one of our newest Council members, Kathy Denton, sits as Co-Chair of EPBC's Steering Committee.)

Mike noted that there is intensified focus on communications and outreach.

9. Websites and Communications

9.1 Transit Ad Campaigns

Val Yorkston reported that two parallel transit ad campaigns are now underway, for BCTransferGuide.ca and EducationPlannerBC.ca. As before, the campaigns will run for a 2-year cycle, and ads will be displayed on bus routes across the province, and on the SkyTrain and Canada Line routes. This time we have separated advertising for the two different sites, due to the governance changes related to the new EducationPlannerBC.ca site. This means that we are better able to highlight the specific, distinctive features of each resource.

9.2 BCCAT Engage E-Newsletters

Val spoke briefly about the new process for issuing BCCAT corporate communications through email. Due to the stipulations of Canada's Anti-Spam legislation, a subscription-based platform, MailChimp, will be used for these announcements. This process was launched in September, and the related planning is in place, including a schedule and protocols for ongoing issues. Feedback to date has been favourable, and the rate of incoming subscriptions is encouraging.

10. Inter-Provincial Issues & Developments

10.1 Pan-Canadian Consortium on Admissions and Transfer (PCCAT)

The PCCAT Board is focused on its strategic planning, looking at issues such as the scope of research and policy and connectivity with provincial agencies and councils. There are now seven provincial credit transfer councils or related groups so discussion is underway regarding a renewed Memorandum of Understanding between them.

The 2016 PCCAT in Vancouver saw the highest attendance yet (over 100); it was co-hosted by PCCAT and ARUCC (Association of Registrars of Universities and Colleges, Canada). It was also noted that Rob Fleming received an ARUCC award at this event for his contributions to post-secondary education in recent years. The 2017 PCCAT Conference will be held in Toronto (co-hosted by Seneca College and OISE (Ontario Institute for Studies in Education)). See www.pccatweb.org for more information.

10.2 WestCAT (September 20, 2016; Winnipeg, MB)

WestCAT events now draw "CATs" (jurisdictional councils responsible for admissions and transfer) from BC, Alberta, Manitoba, Saskatchewan, Ontario, New Brunswick, and Nova Scotia. In future, WestCAT will be reframed as annual CAT meetings. The main topics of common interest are governance, technologies, research (mobility and PENs), PLAR, CMB (Campus Manitoba) and CAT funding.

10.2 Shared Technologies

The Memorandum of Agreement between BCIT (BCCAT) and Brandon University (CMB) has been finalized, facilitating the sharing of CMB's new Transfer Credit System (TCS) technology under a free license model. The Alberta Council on Admissions and Transfer (ACAT) is now developing its own transfer credit technology, while OnCAT is exploring CMB's new TCS.

11. Other Items of Interest - The following articles were presented for information only.

- ON considers mandatory work experience for all secondary, postsecondary students
<http://www.academica.ca/top-ten/considers-mandatory-work-experience-all-secondary-postsecondary-students>
 - NWCC, UVic sign guaranteed admission agreement
<http://www.academica.ca/top-ten/nwcc-uvic-sign-guaranteed-admission-agreement>
 - Fleming, VIU ink agreement on new pathway to Master's Degree
<http://www.academica.ca/top-ten/fleming-viu-ink-agreement-new-pathway-master%E2%80%99s-degree>
 - Why does the myth of the English-grad barista still exist?
<http://www.academica.ca/top-ten/why-does-myth-english-grad-barista-still-exist>
 - Consensus is building around the advantages of blended learning, says new report
<http://www.academica.ca/top-ten/consensus-building-around-advantages-blended-learning-says-new-report>
 - Give students both essays and tests regardless of their field of study, says CV contributor
<http://www.academica.ca/top-ten/give-students-both-essays-and-tests-regardless-their-field-study-says-cv-contributor>
 - Focus on rural students, doctors leads uCalgary to ease enrolment criteria for Selkirk pre-med grads
<http://www.academica.ca/top-ten/focus-rural-students-doctors-leads-ucalgary-ease-enrolment-criteria-selkirk-pre-med-grads>
 - Mandatory Indigenous programming signals new direction for Canada, writes Guardian
<http://www.academica.ca/top-ten/mandatory-indigenous-programming-signals-new-direction-canada-writes-guardian>
 - Shifting discussion from benefits of attracting international students to offering better support
<http://www.academica.ca/top-ten/shifting-discussion-benefits-attracting-international-students-offering-better-support>
 - Cap on growth for federal Aboriginal PSE fund doesn't keep up with rising tuition: report
<http://www.academica.ca/top-ten/cap-growth-federal-aboriginal-pse-fund-doesn%E2%80%99t-keep-rising-tuition-report>
 - KPU first NA institution to sign MOU with BUCM
<http://www.academica.ca/top-ten/kpu-first-na-institution-sign-mou-bucm>
 - Report finds PSE operating grants down 20%, revenues from tuition up 400% in BC
<http://www.academica.ca/top-ten/report-finds%C2%A0pse-operating-grants-down-20-revenues-tuition-400-bc>
 - Canada sees steady growth in international student numbers
<http://www.academica.ca/top-ten/canada-sees-steady-growth-international-student-numbers>
-

-
- UFV to help Arts grads market skills to employers
<http://www.academica.ca/top-ten/ufv-help-arts-grads-market-skills-employers>
 - BC announces additional \$3.6M to support Aboriginal Service Plan
<http://www.academica.ca/top-ten/bc-announces-additional-36m-support-aboriginal-service-plan>
 - 18.3% decline in First Nations students receiving federal support for PSE
<http://www.academica.ca/top-ten/183-decline-first-nations-students-receiving-federal-support-pse>
 - Five Ways teaching and learning will change by 2030
<http://www.academica.ca/top-ten/five-ways-teaching-and-learning-will-change-%C2%A02030>
 - UBC to build Indian Residential School History and Dialogue Centre
<http://www.academica.ca/top-ten/ubc-build-indian-residential-school-history-and-dialogue-centre>
 - Capilano signs transfer agreements with Douglas, Langara, Okanagan
<http://www.academica.ca/top-ten/capilano-signs-transfer-agreements-douglas-langara-okanagan>
 - HESA's One Thought Blog: Unit of Analysis <http://higheredstrategy.com/unit-of-analysis/>
 - McDonald's Canada Managers Can Earn Ontario College Credit http://www.huffingtonpost.ca/2016/08/24/mceducation-burger-chain-s-managers-can-earn-college-credit_n_11672948.html
-

12. Any Other Business - There were no other items of business.

13. Adjournment & Next Meetings

- **Friday, December 2, 2016** – *Douglas College, New Westminster, BC*
 - **Friday, March 3, 2017** – *Royal Roads University, Victoria, BC*
 - **Thursday, June 1 (pm) AND Friday, June 2 (am)** – *BCIT Vancouver*
-