

ARTICULATION CHECK-IN 2.0

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The More Things Change...

MEMORANDUM

TO: Members
Program and Articulation Committee

September 30, 1993

FROM: Grant Fisher

Re: Travel Costs for Articulation Committees

Smaller and more remote institutions have always been concerned about the cost of travel for faculty to attend articulation committee meetings. The issue now gets raised several times each year.

The terms of reference for articulation committees reflect a decision made by the Ministry some time ago in stating that "the cost of articulation meetings is to be covered by institutional budgets". We cover the costs for the annual meeting of chairs and any special meetings which we initiate.

I have encouraged committees to search for novel ways to reduce the burden on smaller and more remote institutions.

Our terms of reference also indicate that "the location of each meeting will be determined by each committee but will most often be in the Lower Mainland for reasons of economy and convenience".

Is there more we can and should do?

Can you think of specific things we might suggest?

Attachments

No help. *Stalno quo.*

AUDIENCE

This session is for:

- Articulation Committee Chairs, SLPs and Representatives
- Subject Matter Experts (SMEs)
- Course Evaluators
- Strategic Articulation Managers (SAMs)
- Those that work with subject matter experts



AGENDA

- The year in articulation & transfer credit activity
- Resources for articulation committees & transfer credit staff
- What we learned from this year's articulation committee meetings
- Roles and Committees

Check-in: What do *you* want to tell BCCAT?



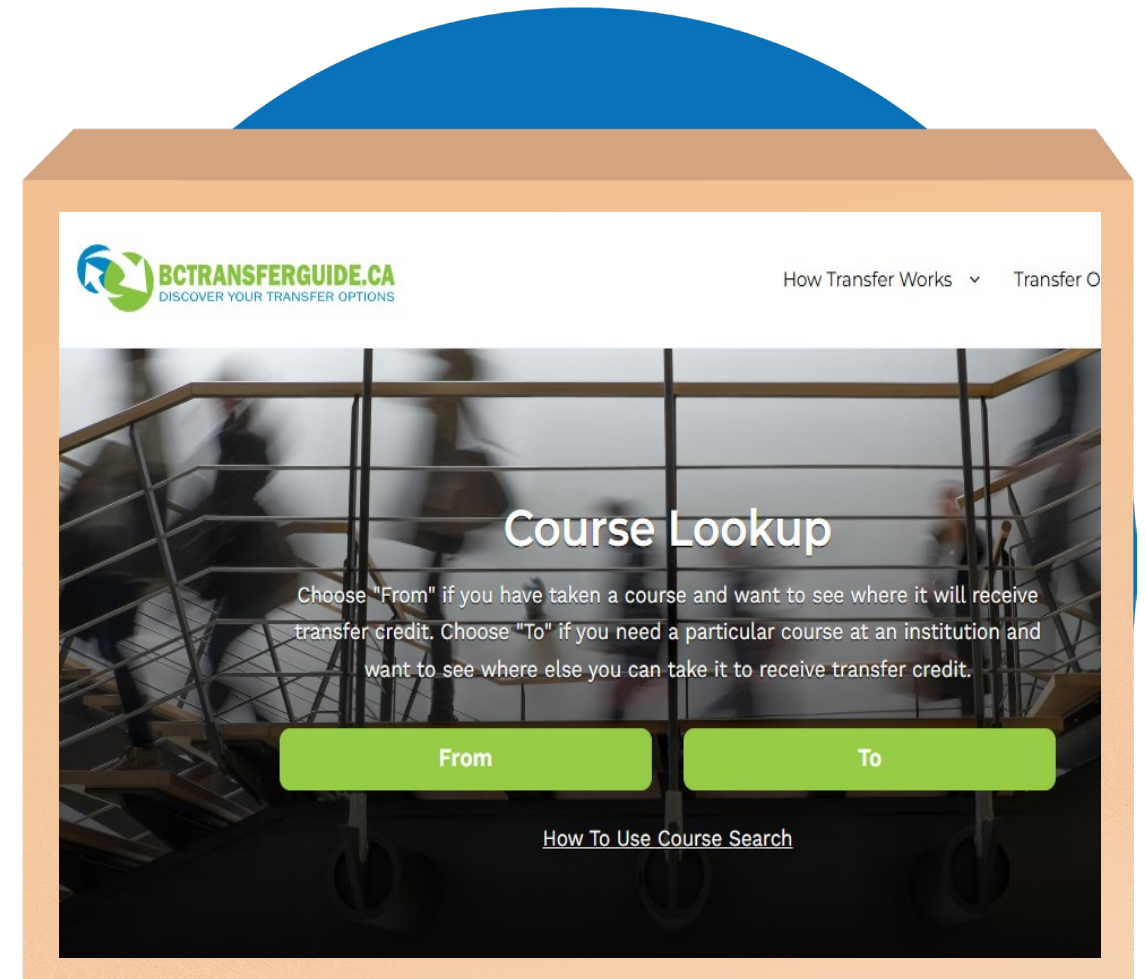
Articulation Activity 2024

BC Transfer Guide

- 373,000 C2C agreements
 - 288,000 BCTS agreements
 - 85,000 external equivalencies
- 127,639 Unique Courses

New BCTS Member Institution:

- Western Community College (Bachelor of Hospitality Management)



Transfer Credit Activity

LARGE volume of Articulation Requests this year

- 2,300 unique courses submitted for articulation
- Last spring there were nearly 18,000 pending articulation requests across all subject areas!
- BCCAT worked with several institutions to dramatically reduce the number of unnecessary articulation requests
- Current number is around 5,100 pending articulation requests

Golden Rule: Articulation requests should always be based on actual student mobility patterns



 **Transfer Credit System**

Welcome to the workflow application for establishing credit transfer agreements in British Columbia

User Name:

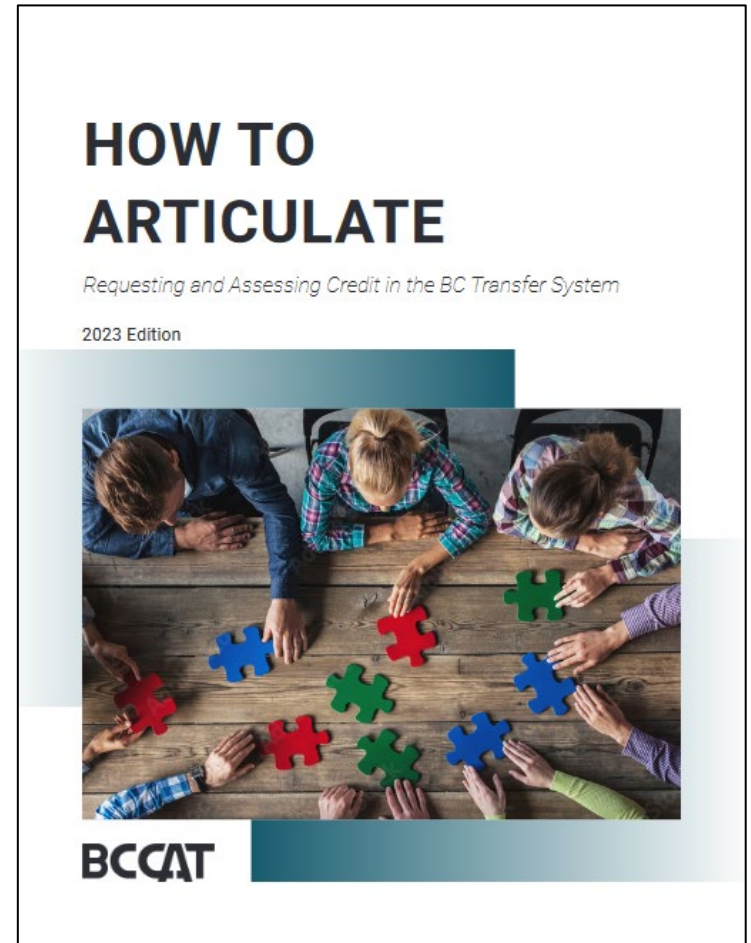
Password:

For support issues, contact [BC TCS Administrator](#)

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ON ADMISSIONS & TRANSFER

Transfer TIPS:

- One course can create up to 40 articulation requests!
- Only submit courses for articulation when there is actual or expected student mobility
- Use the features of the TCS to regularly forward or close requests
- Do not submit articulation requests for upper-level courses unless the receiver will articulate courses at that level
- When in doubt, refer to the **How to Articulate** Guide, or contact BCCAT!



<https://www.bccat.ca/resources/HowToArticulate2023.pdf>

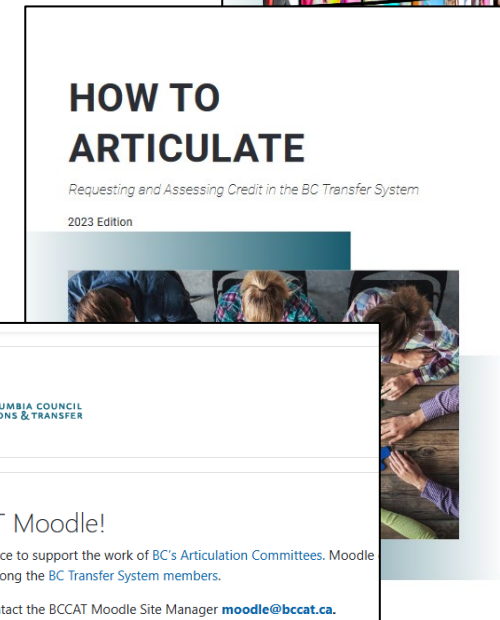
Tech Updates

- Resources largely focussed on TCS Pathways project
- Working in collaboration with provincial partners to onboard BC technology
- Building plan for IT Modernization initiative, which you can hear about tomorrow!



Resources for Articulation Committees

- Articulation Committee Handbook
- How To Articulate guide
- Moodle for committees
- Templates for meetings/minutes
- Orientation for new chairs and SLPs
- List of institutions represented on each committee
- BCCAT staff! Ask us!



What We Learned from Articulation Committees in 2024

- Staff attended more than 50 meetings between March and July 2024
- Most meetings were in-person with an online option
- Challenges with finding committee chair and/or meeting host
- Concerns about ongoing lack of attendance by some institutions



Common Topics of Discussion

- Impact of new limits on numbers of international student visas
- AI/ChatGPT
- Student well-being
- Faculty workloads and attrition
- Effect of academic misconduct on transferred credit





FREQUENTLY

QUESTIONS

ASKED

Clarification of Roles

Chair or Co-Chair

- Must be a representative from a BC Transfer System member institution, preferably an individual that has worked at the institution for five or more years

Primary Responsibilities

- Chair committee meetings
- Main contact for institutional representatives
- Act as BCCAT's contact person for the Committee



Recommended Practices

- Have a co-chair or vice-chair to assist with planning and administration
- When a chair is outgoing, ensure a replacement
- Inform BCCAT of any changes in leadership
- Inform BCCAT of upcoming meetings
- Provide timely (😊) minutes for completed meetings



System Liaison Persons (SLPs)

- Usually an academic administrator (dean or associate dean) at a BC Transfer System member institution, with oversight of programs relevant to the committee
- Is the liaison between BCCAT, Dean's sector groups, and other post-secondary organizations
- Is a non-voting member of the committee
- Appointed by BCCAT in consultation with the committee



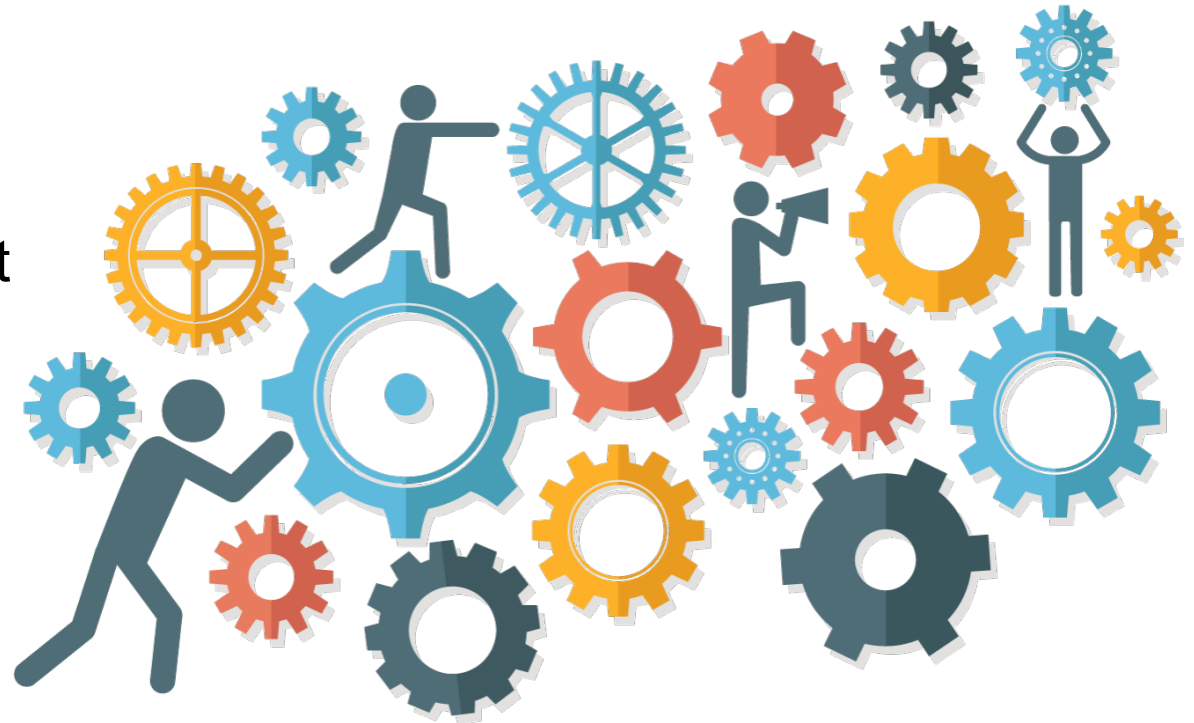
Establishing New Committees

- New committees can be established to represent new or emerging disciplines
- New committees can also be from existing committees, when the subject area has evolved and is better served with its own committee
- Committees also sometimes change their names to better reflect their discipline
- Changing a committee name only requires a motion and vote by the committee, and notification to BCCAT



Process for New Committees

- Applications for new committees are reviewed by BCCAT's Transfer and Articulation Committee (TAC)
- Proposals should include information about the number of programs in a subject area, anticipated student volume, and student mobility patterns
- Proposals should also include letters of support from relevant BC Transfer System member institutions
- Criteria for approval can be found in the **Articulation Committee Guide**



Delisting a Committee

A delisted committee is no longer recognized or supported by BCCAT.

Reasons for delisting:

- The number of transferable courses or programs has evolved, and a committee is no longer necessary or productive
- The committee is unproductive due to lack of meetings or lack of institutional representation
- The committee may also choose to merge with another committee



Process for Delisting a Committee

- BCCAT staff will work with the committee to determine if continuity is feasible or appropriate
- BCCAT will prepare a memo for TAC summarizing the situation
- TAC makes a decision on delisting
- If committee is delisted, BCCAT notifies BCTS member institutions
- A delisted committee can apply for reinstatement through the same process as establishing a new committee.

Delisting a committee is **rare** and only occurs after all alternatives have been explored.





- What are your transfer-related issues?
- What are your articulation committee's issues?
- What do you want BCCAT to know

Let us know in the Chat or QA.

Thank You

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